



EWING MARION

KAUFFMAN SCHOOL

EWING MARION KAUFFMAN SCHOOL, INC.

BOARD OF DIRECTORS MEETING PACKET

January 11, 2023

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**EWING MARION KAUFFMAN SCHOOL, INC.
BOARD OF DIRECTORS - MEETING AGENDA**

MEETING INFORMATION

Ewing Marion Kauffman School
Wednesday, January 11th, 2023
Board of Directors Meeting (8:30am CT)
Meeting will be held at the Kauffman School
6401 Paseo Blvd
Kansas City, MO 64131

AGENDA

- **CALL TO ORDER**
 - Welcome guests
 - Review and discuss meeting agenda
 - Action: Meeting minutes (12.14.2022 and 12.16.2022)
 - Board Chair Comments
 - Board Learning Journey Recap
- **LEADERSHIP REPORT**
- **FINANCE**
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- **COMMUNITY FORUM**
 - The Board will hear comments from community members regarding items on the agenda or other issues that should be brought to the Board's attention. Individual comments are limited to three minutes. It is anticipated the time allotted for the community forum will be no longer than fifteen minutes, unless time is extended by the Board Chair. Individuals who do not have an opportunity to speak during the allotted time will be given first opportunity at the next regularly scheduled Board of Directors meeting.
- **CLOSED SESSION / EXECUTIVE SESSION**
 - Close meeting pursuant to R.S.Mo 610.021(6) - discussion of a student matter, R.S.Mo 610.021(1) - discussion of legal matters and R.S.Mo 610.021(3) - discussion of a personnel matter
- **ADJOURN**

FUTURE MEETINGS

- Committee Meetings: Monday, DATE (5:00 pm CST)
- Board Meeting: Wednesday, DATE (8:30 am CST)

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF EWING MARION KAUFFMAN SCHOOL, INC

December 14, 2022

A regular meeting of the Board of Directors of Ewing Marion Kauffman School, Inc., a Missouri nonprofit corporation exempt from federal taxation under Internal Revenue Code § 501(c)(3), was held at its headquarters in Kansas City, Missouri on December 14, 2022, pursuant to public notice provided at least 24 hours in advance. The meeting was held via Zoom such that all could hear and be heard and see and seen.

Participating were board members Tracy McFerrin, Kelly Barnes, Brett Hembree, Juan Rangel and, Jerry Williams.

Directors Kristin Bechard and Corey Scholes were unable to attend.

Also participating from the School were Tim Racer, legal counsel and Deputy General Counsel for the Ewing Marion Kauffman Foundation; and Katie Pasniewski, Chief Operating Officer and Cat Cain, Director of Operations.

No one else from the community was present.

Ms. McFerrin chaired the meeting. Mr. Racer served as recording secretary. Ms. McFerrin called the meeting to order at 9:18 am, welcomed those in attendance, and previewed the agenda.

Approval of Minutes

After discussion and motion duly made (Williams) and seconded (McFerrin), the board unanimously approved minutes from board meetings that were held on November 9, November 17, December 2 and December 9th. The minutes were included in the agenda distributed prior to the meeting (beginning on page 3).

Treasurer's Report

Ms. Pasniewski presented the treasurer's report, reviewing the materials distributed with the meeting agenda prior to the meeting beginning on page 10. Ms. Pasniewski continued with an overview of the financial statements and check register, including highlights from the check register. Ms. Pasniewski noted a favorability to forecasts due largely to an increase in revenue the school expects to receive as a result of recent legislation passed by the Missouri legislature.

After discussion and upon motion duly made (Williams) and seconded (Rangel), the Board unanimously approved the Treasurer's report as presented, including the check register.

Ms. Cain left the meeting during this presentation.

Engagement of Auditor

Ms. Pasniewski then reviewed a recommendation from the Finance Committee that the board authorize the re-engage the firm of Daniel Jones and Associates to perform audit services for the School for the 2022-23 school year. Ms. Pasniewski noted satisfactory performance in the past and that would represent the 4th year of the engagement of Daniel Jones and that policy requires bidding auditing services at a minimum of once every 5 years.

The Board then unanimously approved the Finance Committee's recommendation and authorized the engagement of Daniel Jones and Associates to serve as the school's auditor for the 2022-2023 school year.

Weight Room Expenditure

Ms. Pasniewski reviewed a recommendation from the Finance Committee to purchase new workout equipment to outfit the school's exercise room utilizing funds in the School's reserve fund. Ms. Pasniewski noted that Sorinex is the selected vendor and that the proposed amount of the expenditure is approximately \$49,000 as outlined in the proposals included with the agenda distributed prior to the meeting (page 21). The Board then voted unanimously to approve the Governance Committee's recommendation and authorized an expenditure of up to \$49,000 to out of the school's reserve funds to cover the expenses associated with proposed equipment for the weight room.

Performance Contract Amendment

Ms. Pasniewski then reviewed a recommendation from the Governance Committee to authorize an amendment to the school's performance agreement with the school's charter sponsor (the Missouri Charter Public School Commission, or MCPSC). The proposed amendment was included in the agenda distributed prior to the meeting (page 27).

This amendment is necessitated by the fact that School attendance is currently at 950 students and that this level of enrollment is roughly 21 percent lower than the projected enrollment of 1,203 students that was outlined in the school performance contract. That agreement mandates an amendment to the performance agreement if enrollment drops by 20% or more. A brief discussion occurred about the reasons for the decrease and what the school is doing to address this shortfall.

After an opportunity for discussion, the board unanimously approved the Governance Committee's recommendation and authorized the proposed amendment to the school's performance agreement with MCPSC.

Supplemental Pay Policy Update

Ms. Pasniewski then reviewed a recommendation from the Governance Committee to adjust the school's supplemental pay policy. The adjustment is intended to align the payout of supplemental pay for coaching to duties more closely to the time at which the services are provided. The proposed changes were outlined in the agenda provided prior to the meeting (page 25).

After an opportunity for discussion, the board unanimously approved the Governance Committee's recommendation and authorized the proposed changes to the supplemental pay policy.

Discussion of Neighborhood Construction Projects

Ms. Pasniewski then provided an update on some proposed construction projects in the neighborhood in which the school building is located. Ms. Pasniewski indicated that she was not requesting board engagement relating to the projects at the moment, but was providing an update in case the board should be engaged in the future. No action item was required as a result of this discussion.

Discussions Regarding Ewing Marion Kauffman Foundation Grant Funding

Ms. McFerrin then provided an update to the committee on discussions with the Ewing Marion Kauffman Foundation regarding on-going grant funding for the Kauffman School. Ms. McFerrin noted that the Foundation has indicated a desire to reduce the amount of Foundation support moving forward, but that on-going discussions had not settled on a level of committed funding levels or specific dates on which funding might be reduced. More specific information will be available after an expected January meeting with the Foundation.

Ms. McFerrin also noted that she anticipates a coming request from the Kauffman Foundation for the School to change its name.

There was no action item required as a result of this discussion.

Governance Profile Assessment Results

Ms. McFerrin then highlighted the recent governance profile assessment results that was recently completed by School Smart Kansas City and sought input from board members as to what types of activities the board could undertake to address the recommendations contained in that assessment. This topic will be discussed further at a future working session (possibly in January). Committee members agreed that the discussion should continue at the full board meeting on Wednesday. There was no action item required as a result of this discussion.

Family Engagement Proposal

Ms. McFerrin then asked for thoughts and insights regarding the Family Engagement Proposal from School Smart Kansas City and the challenges with getting family members of students at the school more engaged with the board. Included within this topic would be the development of a communication plan. This topic may also be discussed further at the proposed working session. There was no action item required as a result of this discussion.

Board Meeting Times

Ms. McFerrin noted that the Governance Committee discussed whether board meetings might be moved to evening meetings to encourage more participation by parents and community meetings. Input will be sought from board members on this topic, but there was no action item required as a result of this discussion.

Board Engagement

A discussion occurred about ways the board can be more engaged with school activities such as graduation, sporting events or other activities. Katie suggested this as a continuing agenda item and will think through ways to help identify ways the board can get engaged.

Community Forum

With no one from the community present, there was no community forum. There being no further business, the meeting adjourned at 10:00 am.

John Tyler, Secretary

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF EWING MARION KAUFFMAN SCHOOL, INC

December 16, 2022

A special meeting of the Board of Directors of Ewing Marion Kauffman School, Inc., a Missouri nonprofit corporation exempt from federal taxation under Internal Revenue Code § 501(c)(3), was held at its headquarters in Kansas City, Missouri on December 16, 2022, pursuant to public notice provided at least 24 hours in advance. The meeting was held via Zoom such that all could hear and be heard and see and seen.

Participating were Tracy McFerrin, Juan Rangel, Corey Scholes and Brett Hembree. Jerry Williams, Kelly Barnes and Kristin Bechard were not able to attend.

Also participating from the School was Katie Pasniewski, Chief Operating Officer and Acting CEO. Also participating as outside counsel were Kim Jones and Trecia Moore.

No community members were present.

Ms. McFerrin chaired the meeting and served as secretary. Ms. McFerrin called the meeting to order at 2:02 pm, welcomed those in attendance, and previewed the agenda.

Closed Session

Pursuant to the published agenda, a motion was made (Hembree) and seconded (Rangel) to enter executive session as allowed by RSMO 620.021(1), (3), and (6) regarding legal, personnel, and students to discuss matters thereunder. Pursuant to a roll call vote, the following directors voted to approve the motion (Hembree, McFerrin, Rangel and Scholes) with no directors opposing or abstaining. The meeting entered closed session at 2:03 pm.

Discussion followed about legal and employment matters.

A motion was made (Rangel) and seconded (Scholes) to leave the executive session and re-open the meeting. Pursuant to a roll call vote, the following directors voted to approve the motion (McFerrin, Rangel, Hembree and Scholes) with no directors opposing or abstaining. The meeting adjourned from closed session 2:15 pm.

There being no further business, the meeting adjourned at 2:16 pm.

Tracy McFerrin, Secretary