

APPROVED



## Kairos Academies

### Minutes

#### Kairos Academies Monthly Board Meeting

#### NOTIFICATION OF KAIROS ACADEMIES MONTHLY BOARD MEETING

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**Date and Time**

Thursday December 8, 2022 at 6:00 PM

**Location**

Zoom

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We invite you join us at this Zoom link. This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

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**Directors Present**

A. Jackson (remote), A. Sullivan (remote), E. Schlafly (remote), K. Kerr (remote), K. Owens (remote), M. Vachow (remote), N. Plair (remote), W. Young (remote)

**Directors Absent**

H. Eastwood

**Ex Officio Members Present**

K. Graham (remote)

**Non Voting Members Present**

K. Graham (remote)

**Guests Present**

M. Chavers (remote)

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**I. Opening Items**

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

A. Jackson called a meeting of the board of directors of Kairos Academies to order on Thursday Dec 8, 2022 at 6:03 PM.

### **C. Public Comment**

No public comment

### **D. Approve September 29, 2022 Board Meeting Minutes**

K. Kerr made a motion to approve the minutes from Kairos Academies Monthly Board Meeting on 10-27-22.

A. Sullivan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Committee Updates**

### **A. Monthly financials**

Financials are mainly in line with the budget. The budget may be re-forecasted in January.

## **III. Executive Committee Updates**

### **A. Discussion**

Kairos Facilities and Kairos Foundations have stood up as separate 501(c)(3) organizations.

## **IV. Governance Committee Updates**

### **A. Board Retreat Updates**

March 4th and March 11th are tentative dates for the board retreat from 9am - 3pm.

### **B. Board Calendar**

The next board meeting is January 26th and March 30th. Charter renewal meeting is April 18th at 6pm. Board meetings resume for June 1st and June 29th.

### **C. Governing The Board**

Jason H retracted his submission to join the board. A board gaps are previous academic experience. We are also looking to create a funnel to invite interested student parents.

### **D. Board Policy Update**

A. Sullivan made a motion to consolidate board policies into one document and implement the recommended changes.

N. Plair seconded the motion.

The changes were to remove the Personal Leave Policy, remove the definition section within the Finance policy, and update the lottery guidelines.

The board **VOTED** unanimously to approve the motion.

**E. Employee Handbook**

N. Plair made a motion to approve the revised version of the Employee Handbook.

A. Sullivan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Board Expansion**

**V. Program Committee Updates**

**A. POSSIP**

Seeking 85% satisfaction

**B. IXL**

**C. Summit Learning**

Attended a Summit Learning school in Chicago to learn best practices.

**D. GROW**

**E. Testing**

STAR happens every cycle. MAP happens three times a year.

**F. Staff Awards**

**VI. CEO Updates**

**A. GPTW**

Kairos is currently in the low 40% for the Great Place to Work survey. The goal is 85%.

**B. January Goals**

**C. MAP Student Growth Report**

Kairos placed in the Top 10 for the PRIME Growth Award.

**D. Strategic Planning Process**

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,  
K. Kerr

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