



1815 E 63rd St
Kansas City, MO 64130
www.BrooksideCharter.org



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BSDS, Inc dba Brookside Charter School

MINUTES
March 27, 2023
5:30 pm

BCS Library and/or Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Vicki Miller, Kraig Kohring (5:38p), Dr. Kerry Dixon **Virtual:** DiAnna Saffold, Sherry Twyman (5:47p), Jason LaSalle, Tiffany Price (5:50p) **Directors Absent:** Kiva Dennis **Guests Present:** Kelly Sales, Judy Hill, Natalie Young, Becca Bourdess, Laura McDonald, Courtney Jefferson, Ashley Gleason **Guests Virtual:** Roger Offield, Rebecca Duguid, Anne Schaffa, Kristen Norgard

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, March 27, 2023 at 5:33pm in the Library at Brookside Charter School and via Zoom.
2. Motion to accept the agenda
 - a) Eric Sipes motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on February 27, 2023.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Committee Report Review
 - a) Roger shared the agenda items for monthly Board Committee Meetings (Governance, Finance, Academics, Development.)

Posted 3/24/2023
Front Lobby, Website, and District Calendar



6. Financial Committee Report - EdOps
 - a) EdOps Dashboard – **Need Board Approval**
 - a. Anne Schaffa reviewed the month’s financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
 - b. Vicki Miller motioned to approve the financial report within the EdOps Dashboard as presented.
 - c. Jason LaSalle econded the motion.
 - d. The board voted to approve the motion - Approved
 - b) Check Registry – **Need Board Approval**
 - a. Vicki Miller presented the Check Registry.
 - b. Vicki Miller motioned to approve the check registry as presented.
 - c. Di’Anna Saffold seconded the motion.
 - d. The board voted to approve the motion - Approved
7. Governance Committee Report –E.Sipes
 - a) Dr. Eric Sipes presented that there weren’t any Governance Committee updates at this time.
8. Academic Committee Report – K. Dixon
 - a) Dr. Kerry Dixon, reported on APR scores from 2022. Brookside Charter is the 4th highest ranked school in the KCPSS and 2nd in the state of MO for growth. Dr. Dixon also reported on academic planning efforts with 8th graders.
9. Development Committee Report – K. Sales
 - a) Kelly Sales gave an update on the Play it Forward campaign, Office Depot Grant, DESE School Safety grant, Teacher Appreciation Week and Enrollment for the 2023/24 school year.
10. SPED Update – J. Hill and N. Young
 - a) Judy Hill & Natalie Young reported on current SPED initiatives including testing new students. Currently 145 of Brookside Charter students have an IEP.
11. Technology Update – B. Bourdess and L. McDonald



- a) Becca Bourdess and Laura McDonald reported on current Technology initiatives including current device inventory and future plans for replacing aging technology.
12. PreK Update – C. Jefferson
 - a) Courtney Jefferson reported on current PreK initiatives including academic progress, curriculum, field trips, events and Conscious Discipline.
13. Superintendent’s Report – Roger Offield
 - a) Enrollment 22-23/Attendance/Enrollment 23-24
 - a. Currently 724 students enrolled with average of 90% attendance.
 - b. Brookside Charter is 86% enrolled for the 2023-24 school year.
 - b) Staffing
 - a. 104 staff have returned their Employment Agreements, 11 have not yet completed, 6 have indicated they will not be returning.
 - c) BOE Training for 2023
 - a. Roger Offield discussed plans for future board training.
 - b. The Board will review Module 3 prior to the next meeting.
14. Motion to adjourn
 - a) Kraig Kohring motioned to adjourn
 - b) Vicki Miller seconded the motion
 - c) The board voted to approve the motion - Approved
15. Enter Closed Session

Next Meeting - Monday, April 24, 2023

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

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Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.