

**Board Meeting Minutes  
KC International Academy  
January 24, 2023 at 2:00pm**

**Call to Order**

The KC International Academy Board meeting was called to order by Ramsey Atieh at 2:01pm with a quorum.

Those Governing Board Members present: Ramsey Atieh, *Jauqua Preston Wilkins (joined at 2:05pm)*, Sycil Proffitt, Joycelyn Strickland-Egans, *Scott Swaggart (joined at 2:03pm)*, and Tanesha Thompson

Those Governing Board members absent: Pat Johnston

Others Present: David Leone, Bane Ballou, Jake Boswell, Jamie Jansen, Hannah VanAusdal, and Jennifer Wilson. Also present was Anne Nichols with EdOps.

**Welcome Guests**

None

**Approval of Agenda**

**Motion by Joycelyn Strickland-Egans to approve the agenda as amended, removing Operational Policies – First Read under New Business, adding 2023-24 Twelve-Month Administrative Staff Compensation under Superintendent’s Report, and adding Third Quarter Parking Stipend under Superintendent’s Report - Personnel. Sycil Proffitt seconded. Motion carried unanimously.**

*Scott Swaggart joined the meeting.*

**Approval of Minutes**

**Motion by Sycil Proffitt to approve the December 13, 2022, regular meeting minutes as presented. Joycelyn Strickland-Egans seconded. Motion carried unanimously.**

*Jauqua Preston Wilkins joined the meeting.*

**Unfinished Business**

Human Resources Policies were presented for final read/approval.

**Motion by Joycelyn Strickland-Egans to approve the Human Resources Policies as presented. Sycil Proffitt seconded. Motion carried unanimously.**

**Open Forum/New Business**

None

**Finance Report**

Anne Nichols reviewed the December 2022 monthly financial reports.

**Motion by Joycelyn Strickland-Egans to approve the December 2022 check register. Sycil Proffitt seconded. Motion carried unanimously.**

**Superintendent’s Report**

- Jennifer Wilson provided a written Student Services update.
- Kate McDowell provided a written Curriculum and Instruction update.

- Jake Boswell provided a written Special Services update. He also presented an educational consultant agreement between KCIA and Children’s Center for the Visually Impaired (CCVI) for the period January 4 – July 20, 2023.

**Motion by Sycil Proffitt to approve the educational consultant agreement with CCVI as presented. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

- The Board reviewed bid recommendations from Bruce Rehmer, Technology Director, for an internet bandwidth provider, a managed network services provider, and UPS backup power surge devices. All bid items are eligible for e-rate reimbursement.

**Motion by Sycil Proffitt to approve Spectrum as the internet bandwidth provider. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

**Motion by Sycil Proffitt to approve K12itc. as the managed network services provider. Tanesha Thompson seconded. Motion carried unanimously.**

**Motion by Sycil Proffitt to approve the bid from RTI to provide UPS backup power surge devices. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

- Hannah VanAusdal provided a written principals’ report for elementary.
- Due to space needs and KCIA’s recent partnership with Della Lamb to provide pre-kindergarten services, David Leone recommended KCIA’s transitional kindergarten program be discontinued for the 2023-24 school year.

**Motion by Sycil Proffitt to discontinue the transitional kindergarten program for the 2023-24 school year. Joycelyn Strickland-Egans seconded. Motion carried unanimously.**

- The Board reviewed the agreement with RoadRunner Recycling, Inc. to locate and manage trash and recycling services.

**Motion by Tanesha Thompson to approve the agreement with RoadRunner Recycling, Inc. Joycelyn Strickland-Egans seconded. Motion carried unanimously.**

*Scott Swaggart exited the meeting.*

- The 2023-24 academic calendar was presented for approval.

**Motion by Sycil Proffitt to approve the 2023-24 academic calendar as presented. Tanesha Thompson seconded. Motion carried unanimously.**

- The 2023-24 certified salary schedule was presented for approval. It includes a 5% increase to all cells and two additional steps per education column.

**Motion by Jauqua Preston Wilkins to approve the 2023-24 certified salary schedule as presented. Sycil Proffitt seconded. Motion carried unanimously.**

- David Leone recommended a 5.5% increase for support staff compensation.

**Motion by Jauqua Preston Wilkins to approve a 5.5% increase for support staff compensation. Sycil Proffitt seconded. Motion carried unanimously.**

- David Leone recommended a 5.5% increase for administrative staff compensation.

**Motion by Sycil Proffitt to approve a 5.5% increase for administrative staff compensation. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

- David Leone recommended a 7.5% increase for twelve-month administrative staff compensation.

**Motion by Sycil Proffitt to approve a 7.5% increase for twelve-month administrative staff compensation. Tanesha Thompson seconded. Motion carried unanimously.**

- David Leone shared the current personnel report – appointments and resignations.

**Motion by Sycil Proffitt to approve the appointments and resignations as presented. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

- David Leone presented the 6<sup>th</sup> grade volleyball club extra duty stipends.

**Motion by Sycil Proffitt to approve the 6<sup>th</sup> grade volleyball club extra duty stipends as presented. Jauqua Preston Wilkins seconded. Motion carried unanimously.**

- David Leone presented the third quarter alternative parking stipend list.

**Motion by Jauqua Preston Wilkins to approve the third quarter alternative parking stipend list as presented. Sycil Proffitt seconded. Motion carried unanimously.**

- David Leone reported the auxiliary gym/activity room is basically complete and will be used for the first time on January 25, 2023. He noted that there are spots for nine vehicles on the 8504 Wilson Rd lot, with a plan to add more parking spots by fourth quarter.

#### **President's Report**

- David Leone contacted Kent Peterson with The Strategic Organization to get the superintendent search started.
- Board committee discussions were tabled until the February meeting.

**Motion by Jauqua Preston Wilkins to adjourn at 3:32pm. Sycil Proffitt seconded. Motion carried unanimously.**

Next regular meeting will be on Tuesday, February 28, 2023, at 2:00pm via Zoom.

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**Ramsey Atieh, Board President**

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**Jauqua Preston Wilkins, Board Secretary**

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**Bane Ballou, Records Custodian**