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March 6, 2019

Internal Revenue Service
Attn : EO Determination Letters
Stop 31
P.O. Box 12192
Covington, KY 41012-0192

To Whom It May Concern:

Please accept the enclosed Form 1023 application for recognition of exemption under section 501(c)(3) of the Internal Revenue Code, filed on behalf of the **Ecology Learning Center (EIN: 83-1966135)**.

The following documents are enclosed in connection with the application:

- Form 1023 Checklist
- Form 2848
- Form 1023
- Attachment A – Form 1023 Extended Answers
- Attachment B – Budget Information - Three Years
- Attachment C - Articles of Incorporation
- Attachment D – Bylaws
- Attachment E – Conflict of Interest Policy
- Attachment F - Nondiscrimination Policy and a Statement in Support of Nondiscrimination Policy
- Attachment G - Notice of Nondiscrimination Policy Newspaper Advertisement

Also enclosed is a check for \$600 to cover the user fee.

If you have any questions, please feel free to contact me at the above contact information.

Sincerely,



Robert H. Levin

Form 1023 Checklist

(Revised December 2017)

Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code

Note: Retain a copy of the completed Form 1023 in your permanent records. Refer to the General Instructions regarding Public Inspection of approved applications.

Check each box to finish your application (Form 1023). Send this completed Checklist with your filled-in application. If you have not answered all the items below, your application may be returned to you as incomplete.

- Assemble the application and materials in this order.
 - Form 1023 Checklist
 - Form 2848, *Power of Attorney and Declaration of Representative* (if filing)
 - Form 8821, *Tax Information Authorization* (if filing)
 - Expedite request (if requesting)
 - Application (Form 1023 and Schedules A through H, as required)
 - Articles of organization
 - Amendments to articles of organization in chronological order
 - Bylaws or other rules of operation and amendments
 - Documentation of nondiscriminatory policy for schools, as required by Schedule B
 - Form 5768, *Election/Revocation of Election by an Eligible Section 501(c)(3) Organization To Make Expenditures To Influence Legislation* (if filing)
 - All other attachments, including explanations, financial data, and printed materials or publications. Label each page with name and EIN.

- User fee payment placed in envelope on top of checklist. DO NOT STAPLE or otherwise attach your check or money order to your application. Instead, just place it in the envelope.

- Employer Identification Number (EIN)

- Completed Parts I through XI of the application, including any requested information and any required Schedules A through H.
 - You must provide specific details about your past, present, and planned activities.
 - Generalizations or failure to answer questions in the Form 1023 application will prevent us from recognizing you as tax exempt.
 - Describe your purposes and proposed activities in specific easily understood terms.
 - Financial information should correspond with proposed activities.

- Schedules. Submit only those schedules that apply to you and check either "Yes" or "No" below.

Schedule A Yes ___ No ✓

Schedule E Yes ___ No ✓

Schedule B Yes ✓ No ___

Schedule F Yes ___ No ✓

Schedule C Yes ___ No ✓

Schedule G Yes ___ No ✓

Schedule D Yes ___ No ✓

Schedule H Yes ___ No ✓

- An exact copy of your complete articles of organization (creating document). Absence of the proper purpose and dissolution clauses is the number one reason for delays in the issuance of determination letters.
 - Location of Purpose Clause from Part III, line 1 (Page, Article and Paragraph Number) _____
 - Location of Dissolution Clause from Part III, line 2b or 2c (Page, Article and Paragraph Number) or by operation of state law _____
- Signature of an officer, director, trustee, or other official who is authorized to sign the application.
 - Signature at Part XI of Form 1023.
- Your name on the application must be the same as your legal name as it appears in your articles of organization.

Send completed Form 1023, user fee payment, and all other required information, to:

Internal Revenue Service
Attention: EO Determination Letters
Stop 31
P.O. Box 12192
Covington, KY 41012-0192

If you are using express mail or a delivery service, send Form 1023, user fee payment, and attachments to:

Internal Revenue Service
Attention: EO Determination Letters
Stop 31
201 West Rivercenter Boulevard
Covington, KY 41011

**Application for Recognition of Exemption
 Under Section 501(c)(3) of the Internal Revenue Code**

▶ **Do not enter social security numbers on this form as it may be made public.**
 ▶ **Go to www.irs.gov/Form1023 for instructions and the latest information.**

OMB No. 1545-0056
Note: If exempt status is approved, this application will be open for public inspection.

Use the instructions to complete this application and for a definition of all **bold** items. For additional help, call IRS Exempt Organizations Customer Account Services toll-free at 1-877-829-5500. Visit our website at www.irs.gov for forms and publications. If the required information and documents are not submitted with payment of the appropriate user fee, the application may be returned to you.

Attach additional sheets to this application if you need more space to answer fully. Put your name and EIN on each sheet and identify each answer by Part and line number. Complete Parts I – XI of Form 1023 and submit only those Schedules (A through H) that apply to you.

Part I Identification of Applicant

1 Full name of organization (exactly as it appears in your organizing document)		2 c/o Name (if applicable)	
Ecology Learning Center			
3 Mailing address (Number and street) (see instructions)		Room/Suite	4 Employer Identification Number (EIN)
P.O. Box 34			83-1966135
City or town, state or country, and ZIP + 4		5 Month the annual accounting period ends (01 – 12)	
Montville, ME 04941		06	
6 Primary contact (officer, director, trustee, or authorized representative)		b Phone: 207-230-9275	
a Name:		c Fax: (optional)	
Lisa Packard			
7 Are you represented by an authorized representative, such as an attorney or accountant? If "Yes," provide the authorized representative's name, and the name and address of the authorized representative's firm. Include a completed Form 2848, <i>Power of Attorney and Declaration of Representative</i> , with your application if you would like us to communicate with your representative.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
8 Was a person who is not one of your officers, directors, trustees, employees, or an authorized representative listed in line 7, paid, or promised payment, to help plan, manage, or advise you about the structure or activities of your organization, or about your financial or tax matters? If "Yes," provide the person's name, the name and address of the person's firm, the amounts paid or promised to be paid, and describe that person's role.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a Organization's website: www.ecologylearningcenter.org			
b Organization's email: (optional) ecologylearningcenter@gmail.com			
10 Certain organizations are not required to file an information return (Form 990 or Form 990-EZ). If you are granted tax-exemption, are you claiming to be excused from filing Form 990 or Form 990-EZ? If "Yes," explain. See the instructions for a description of organizations not required to file Form 990 or Form 990-EZ.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
11 Date incorporated if a corporation, or formed, if other than a corporation. (MM/DD/YYYY)		09 / 21 / 2018	
12 Were you formed under the laws of a foreign country ? If "Yes," state the country.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Part II Organizational Structure

You must be a corporation (including a limited liability company), an unincorporated association, or a trust to be tax exempt. See instructions. **DO NOT file this form unless you can check "Yes" on lines 1, 2, 3, or 4.**

- 1 Are you a **corporation**? If "Yes," attach a copy of your articles of incorporation showing **certification of filing** with the appropriate state agency. Include copies of any amendments to your articles and be sure they also show state filing certification. **Yes** **No**
- 2 Are you a **limited liability company (LLC)**? If "Yes," attach a copy of your articles of organization showing certification of filing with the appropriate state agency. Also, if you adopted an operating agreement, attach a copy. Include copies of any amendments to your articles and be sure they show state filing certification. Refer to the instructions for circumstances when an LLC should not file its own exemption application. **Yes** **No**
- 3 Are you an **unincorporated association**? If "Yes," attach a copy of your articles of association, constitution, or other similar organizing document that is dated and includes at least two signatures. Include signed and dated copies of any amendments. **Yes** **No**
- 4a Are you a **trust**? If "Yes," attach a signed and dated copy of your trust agreement. Include signed and dated copies of any amendments. **Yes** **No**
- b Have you been funded? If "No," explain how you are formed without anything of value placed in trust. **Yes** **No**
- 5 Have you adopted **bylaws**? If "Yes," attach a current copy showing date of adoption. If "No," explain how your officers, directors, or trustees are selected. **Yes** **No**

Part III Required Provisions in Your Organizing Document

The following questions are designed to ensure that when you file this application, your organizing document contains the required provisions to meet the organizational test under section 501(c)(3). Unless you can check the boxes in both lines 1 and 2, your organizing document does not meet the organizational test. **DO NOT file this application until you have amended your organizing document.** Submit your original and amended organizing documents (showing state filing certification if you are a corporation or an LLC) with your application.

- 1 Section 501(c)(3) requires that your organizing document state your exempt purpose(s), such as charitable, religious, educational, and/or scientific purposes. Check the box to confirm that your organizing document meets this requirement. Describe specifically where your organizing document meets this requirement, such as a reference to a particular article or section in your organizing document. Refer to the instructions for exempt purpose language.
 Location of Purpose Clause (Page, Article, and Paragraph): [Articles of Incorporation, Exhibit 1](#)
- 2a Section 501(c)(3) requires that upon dissolution of your organization, your remaining assets must be used exclusively for exempt purposes, such as charitable, religious, educational, and/or scientific purposes. Check the box on line 2a to confirm that your organizing document meets this requirement by express provision for the distribution of assets upon dissolution. If you rely on state law for your dissolution provision, do not check the box on line 2a and go to line 2c.
- b If you checked the box on line 2a, specify the location of your dissolution clause (Page, Article, and Paragraph). Do not complete line 2c if you checked box 2a. [Articles of Incorporation, Exhibit 2, Paragraph 2](#)
- c See the instructions for information about the operation of state law in your particular state. Check this box if you rely on operation of state law for your dissolution provision and indicate the state:

Part IV Narrative Description of Your Activities

Using an attachment, describe your *past*, *present*, and *planned* activities in a narrative. If you believe that you have already provided some of this information in response to other parts of this application, you may summarize that information here and refer to the specific parts of the application for supporting details. You may also attach representative copies of newsletters, brochures, or similar documents for supporting details to this narrative. Remember that if this application is approved, it will be open for public inspection. Therefore, your narrative description of activities should be thorough and accurate. Refer to the instructions for information that must be included in your description.

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors

- 1a List the names, titles, and mailing addresses of all of your officers, directors, and trustees. For each person listed, state their total annual **compensation**, or proposed compensation, for all services to the organization, whether as an officer, employee, or other position. Use actual figures, if available. Enter "none" if no compensation is or will be paid. If additional space is needed, attach a separate sheet. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
See Attachment A.			

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

b List the names, titles, and mailing addresses of each of your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation. Do not include officers, directors, or trustees listed in line 1a.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
None.			

c List the names, names of businesses, and mailing addresses of your five highest compensated **independent contractors** that receive or will receive compensation of more than \$50,000 per year. Use the actual figure, if available. Refer to the instructions for information on what to include as compensation.

Name	Title	Mailing address	Compensation amount (annual actual or estimated)
None.			

The following "Yes" or "No" questions relate to *past, present, or planned* relationships, transactions, or agreements with your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, and 1c.

2a Are any of your officers, directors, or trustees **related** to each other through **family** or **business relationships**? If "Yes," identify the individuals and explain the relationship. Yes No

b Do you have a business relationship with any of your officers, directors, or trustees other than through their position as an officer, director, or trustee? If "Yes," identify the individuals and describe the business relationship with each of your officers, directors, or trustees. Yes No

c Are any of your officers, directors, or trustees related to your highest compensated employees or highest compensated independent contractors listed on lines 1b or 1c through family or business relationships? If "Yes," identify the individuals and explain the relationship. Yes No

3a For each of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c, attach a list showing their name, qualifications, average hours worked, and duties.

b Do any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, or 1c receive compensation from any other organizations, whether tax exempt or taxable, that are related to you through **common control**? If "Yes," identify the individuals, explain the relationship between you and the other organization, and describe the compensation arrangement. Yes No

4 In establishing the compensation for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed on lines 1a, 1b, and 1c, the following practices are recommended, although they are not required to obtain exemption. Answer "Yes" to all the practices you use.

- a** Do you or will the individuals that approve compensation arrangements follow a conflict of interest policy? Yes No
- b** Do you or will you approve compensation arrangements in advance of paying compensation? Yes No
- c** Do you or will you document in writing the date and terms of approved compensation arrangements? Yes No

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- d** Do you or will you record in writing the decision made by each individual who decided or voted on compensation arrangements? **Yes** **No**
- e** Do you or will you approve compensation arrangements based on information about compensation paid by **similarly situated** taxable or tax-exempt organizations for similar services, current compensation surveys compiled by independent firms, or actual written offers from similarly situated organizations? Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
- f** Do you or will you record in writing both the information on which you relied to base your decision and its source? **Yes** **No**
- g** If you answered "No" to any item on lines 4a through 4f, describe how you set compensation that is **reasonable** for your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c.
-
- 5a** Have you adopted a **conflict of interest policy** consistent with the sample conflict of interest policy in Appendix A to the instructions? If "Yes," provide a copy of the policy and explain how the policy has been adopted, such as by resolution of your governing board. If "No," answer lines 5b and 5c. **Yes** **No**
- b** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you for setting their own compensation?
- c** What procedures will you follow to assure that persons who have a conflict of interest will not have influence over you regarding business deals with themselves?
Note: A conflict of interest policy is recommended though it is not required to obtain exemption. Hospitals, see Schedule C, Section I, line 14.
-
- 6a** Do you or will you compensate any of your officers, directors, trustees, highest compensated employees, and highest compensated independent contractors listed in lines 1a, 1b, or 1c through **non-fixed payments**, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are determined, who is eligible for such arrangements, whether you place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
- b** Do you or will you compensate any of your employees, other than your officers, directors, trustees, or your five highest compensated employees who receive or will receive compensation of more than \$50,000 per year, through non-fixed payments, such as discretionary bonuses or revenue-based payments? If "Yes," describe all non-fixed compensation arrangements, including how the amounts are or will be determined, who is or will be eligible for such arrangements, whether you place or will place a limitation on total compensation, and how you determine or will determine that you pay no more than reasonable compensation for services. Refer to the instructions for Part V, lines 1a, 1b, and 1c, for information on what to include as compensation. **Yes** **No**
-
- 7a** Do you or will you purchase any goods, services, or assets from any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such purchase that you made or intend to make, from whom you make or will make such purchases, how the terms are or will be negotiated at **arm's length**, and explain how you determine or will determine that you pay no more than **fair market value**. Attach copies of any written contracts or other agreements relating to such purchases. **Yes** **No**
- b** Do you or will you sell any goods, services, or assets to any of your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," describe any such sales that you made or intend to make, to whom you make or will make such sales, how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you are or will be paid at least fair market value. Attach copies of any written contracts or other agreements relating to such sales. **Yes** **No**
-
- 8a** Do you or will you have any leases, contracts, loans, or other agreements with your officers, directors, trustees, highest compensated employees, or highest compensated independent contractors listed in lines 1a, 1b, or 1c? If "Yes," provide the information requested in lines 8b through 8f. **Yes** **No**
- b** Describe any written or oral arrangements that you made or intend to make.
- c** Identify with whom you have or will have such arrangements.
- d** Explain how the terms are or will be negotiated at arm's length.
- e** Explain how you determine you pay no more than fair market value or you are paid at least fair market value.
- f** Attach copies of any signed leases, contracts, loans, or other agreements relating to such arrangements.
-
- 9a** Do you or will you have any leases, contracts, loans, or other agreements with any organization in which any of your officers, directors, or trustees are also officers, directors, or trustees, or in which any individual officer, director, or trustee owns more than a 35% interest? If "Yes," provide the information requested in lines 9b through 9f. **Yes** **No**

Part V Compensation and Other Financial Arrangements With Your Officers, Directors, Trustees, Employees, and Independent Contractors (Continued)

- b Describe any written or oral arrangements you made or intend to make.
- c Identify with whom you have or will have such arrangements.
- d Explain how the terms are or will be negotiated at arm's length.
- e Explain how you determine or will determine you pay no more than fair market value or that you are paid at least fair market value.
- f Attach a copy of any signed leases, contracts, loans, or other agreements relating to such arrangements.

Part VI Your Members and Other Individuals and Organizations That Receive Benefits From You

The following "Yes" or "No" questions relate to goods, services, and funds you provide to individuals and organizations as part of your activities. Your answers should pertain to *past*, *present*, and *planned* activities. See instructions.

- 1a In carrying out your exempt purposes, do you provide goods, services, or funds to individuals? If "Yes," describe each program that provides goods, services, or funds to individuals. Yes No
- b In carrying out your exempt purposes, do you provide goods, services, or funds to organizations? If "Yes," describe each program that provides goods, services, or funds to organizations. Yes No
- 2 Do any of your programs limit the provision of goods, services, or funds to a specific individual or group of specific individuals? For example, answer "Yes," if goods, services, or funds are provided only for a particular individual, your members, individuals who work for a particular employer, or graduates of a particular school. If "Yes," explain the limitation and how recipients are selected for each program. Yes No
- 3 Do any individuals who receive goods, services, or funds through your programs have a family or business relationship with any officer, director, trustee, or with any of your highest compensated employees or highest compensated independent contractors listed in Part V, lines 1a, 1b, and 1c? If "Yes," explain how these related individuals are eligible for goods, services, or funds. Yes No

Part VII Your History

The following "Yes" or "No" questions relate to your history. See instructions.

- 1 Are you a **successor** to another organization? Answer "Yes," if you have taken or will take over the activities of another organization; you took over 25% or more of the fair market value of the net assets of another organization; or you were established upon the conversion of an organization from for-profit to nonprofit status. If "Yes," complete Schedule G. Yes No
- 2 Are you submitting this application more than 27 months after the end of the month in which you were legally formed? If "Yes," complete Schedule E. Yes No

Part VIII Your Specific Activities

The following "Yes" or "No" questions relate to specific activities that you may conduct. Check the appropriate box. Your answers should pertain to *past*, *present*, and *planned* activities. See instructions.

- 1 Do you support or oppose candidates in **political campaigns** in any way? If "Yes," explain. Yes No
- 2a Do you attempt to **influence legislation**? If "Yes," explain how you attempt to influence legislation and complete line 2b. If "No," go to line 3a. Yes No
- b Have you made or are you making an **election** to have your legislative activities measured by expenditures by filing Form 5768? If "Yes," attach a copy of the Form 5768 that was already filed or attach a completed Form 5768 that you are filing with this application. If "No," describe whether your attempts to influence legislation are a substantial part of your activities. Include the time and money spent on your attempts to influence legislation as compared to your total activities. Yes No
- 3a Do you or will you operate bingo or **gaming** activities? If "Yes," describe who conducts them, and list all revenue received or expected to be received and expenses paid or expected to be paid in operating these activities. **Revenue and expenses** should be provided for the time periods specified in Part IX, Financial Data. Yes No
- b Do you or will you enter into contracts or other agreements with individuals or organizations to conduct bingo or gaming for you? If "Yes," describe any written or oral arrangements that you made or intend to make, identify with whom you have or will have such arrangements, explain how the terms are or will be negotiated at arm's length, and explain how you determine or will determine you pay no more than fair market value or you will be paid at least fair market value. Attach copies or any written contracts or other agreements relating to such arrangements. Yes No
- c List the states and local jurisdictions, including Indian Reservations, in which you conduct or will conduct gaming or bingo.

Part VIII Your Specific Activities (Continued)

4a Do you or will you undertake **fundraising**? If "Yes," check all the fundraising programs you do or will conduct. See instructions. **Yes** **No**

- | | |
|---|--|
| <input checked="" type="checkbox"/> mail solicitations | <input checked="" type="checkbox"/> phone solicitations |
| <input checked="" type="checkbox"/> email solicitations | <input checked="" type="checkbox"/> accept donations on your website |
| <input checked="" type="checkbox"/> personal solicitations | <input type="checkbox"/> receive donations from another organization's website |
| <input type="checkbox"/> vehicle, boat, plane, or similar donations | <input checked="" type="checkbox"/> government grant solicitations |
| <input checked="" type="checkbox"/> foundation grant solicitations | <input checked="" type="checkbox"/> Other |

Attach a description of each fundraising program.

b Do you or will you have written or oral contracts with any individuals or organizations to raise funds for you? If "Yes," describe these activities. Include all revenue and expenses from these activities and state who conducts them. Revenue and expenses should be provided for the time periods specified in Part IX, Financial Data. Also, attach a copy of any contracts or agreements. **Yes** **No**

c Do you or will you engage in fundraising activities for other organizations? If "Yes," describe these arrangements. Include a description of the organizations for which you raise funds and attach copies of all contracts or agreements. **Yes** **No**

d List all states and local jurisdictions in which you conduct fundraising. For each state or local jurisdiction listed, specify whether you fundraise for your own organization, you fundraise for another organization, or another organization fundraises for you.

e Do you or will you maintain separate accounts for any contributor under which the contributor has the right to advise on the use or distribution of funds? Answer "Yes" if the donor may provide advice on the types of investments, distributions from the types of investments, or the distribution from the donor's contribution account. If "Yes," describe this program, including the type of advice that may be provided and submit copies of any written materials provided to donors. **Yes** **No**

5 Are you **affiliated** with a governmental unit? If "Yes," explain. **Yes** **No**

6a Do you or will you engage in **economic development**? If "Yes," describe your program. **Yes** **No**

b Describe in full who benefits from your economic development activities and how the activities promote exempt purposes.

7a Do or will persons other than your employees or volunteers **develop** your facilities? If "Yes," describe each facility, the role of the developer, and any business or family relationship(s) between the developer and your officers, directors, or trustees. **Yes** **No**

b Do or will persons other than your employees or volunteers **manage** your activities or facilities? If "Yes," describe each activity and facility, the role of the manager, and any business or family relationship(s) between the manager and your officers, directors, or trustees. **Yes** **No**

c If there is a business or family relationship between any manager or developer and your officers, directors, or trustees, identify the individuals, explain the relationship, describe how contracts are negotiated at arm's length so that you pay no more than fair market value, and submit a copy of any contracts or other agreements.

8 Do you or will you enter into **joint ventures**, including partnerships or **limited liability companies** treated as partnerships, in which you share profits and losses with partners other than section 501(c)(3) organizations? If "Yes," describe the activities of these joint ventures in which you participate. **Yes** **No**

9a Are you applying for exemption as a childcare organization under section 501(k)? If "Yes," answer lines 9b through 9d. If "No," go to line 10. **Yes** **No**

b Do you provide childcare so that parents or caretakers of children you care for can be **gainfully employed** (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

c Of the children for whom you provide childcare, are 85% or more of them cared for by you to enable their parents or caretakers to be gainfully employed (see instructions)? If "No," explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

d Are your services available to the general public? If "No," describe the specific group of people for whom your activities are available. Also, see the instructions and explain how you qualify as a childcare organization described in section 501(k). **Yes** **No**

10 Do you or will you publish, own, or have rights in music, literature, tapes, artworks, choreography, scientific discoveries, or other **intellectual property**? If "Yes," explain. Describe who owns or will own any copyrights, patents, or trademarks, whether fees are or will be charged, how the fees are determined, and how any items are or will be produced, distributed, and marketed. **Yes** **No**

Part VIII Your Specific Activities (Continued)

- 11** Do you or will you accept contributions of: real property; conservation easements; closely held securities; intellectual property such as patents, trademarks, and copyrights; works of music or art; licenses; royalties; automobiles, boats, planes, or other vehicles; or collectibles of any type? If "Yes," describe each type of contribution, any conditions imposed by the donor on the contribution, and any agreements with the donor regarding the contribution. Yes No
-
- 12a** Do you or will you operate in a **foreign country or countries?** If "Yes," answer lines 12b through 12d. If "No," go to line 13a. Yes No
- b** Name the foreign countries and regions within the countries in which you operate.
- c** Describe your operations in each country and region in which you operate.
- d** Describe how your operations in each country and region further your exempt purposes.
-
- 13a** Do you or will you make grants, loans, or other distributions to organization(s)? If "Yes," answer lines 13b through 13g. If "No," go to line 14a. Yes No
- b** Describe how your grants, loans, or other distributions to organizations further your exempt purposes.
- c** Do you have written contracts with each of these organizations? If "Yes," attach a copy of each contract. Yes No
- d** Identify each recipient organization and any **relationship** between you and the recipient organization.
- e** Describe the records you keep with respect to the grants, loans, or other distributions you make.
- f** Describe your selection process, including whether you do any of the following.
- (i)** Do you require an application form? If "Yes," attach a copy of the form. Yes No
- (ii)** Do you require a grant proposal? If "Yes," describe whether the grant proposal specifies your responsibilities and those of the grantee, obligates the grantee to use the grant funds only for the purposes for which the grant was made, provides for periodic written reports concerning the use of grant funds, requires a final written report and an accounting of how grant funds were used, and acknowledges your authority to withhold and/or recover grant funds in case such funds are, or appear to be, misused. Yes No
- g** Describe your procedures for oversight of distributions that assure you the resources are used to further your exempt purposes, including whether you require periodic and final reports on the use of resources.
-
- 14a** Do you or will you make grants, loans, or other distributions to foreign organizations? If "Yes," answer lines 14b through 14f. If "No," go to line 15. Yes No
- b** Provide the name of each foreign organization, the country and regions within a country in which each foreign organization operates, and describe any relationship you have with each foreign organization.
- c** Does any foreign organization listed in line 14b accept contributions earmarked for a specific country or specific organization? If "Yes," list all earmarked organizations or countries. Yes No
- d** Do your contributors know that you have ultimate authority to use contributions made to you at your discretion for purposes consistent with your exempt purposes? If "Yes," describe how you relay this information to contributors. Yes No
- e** Do you or will you make pre-grant inquiries about the recipient organization? If "Yes," describe these inquiries, including whether you inquire about the recipient's financial status, its tax-exempt status under the Internal Revenue Code, its ability to accomplish the purpose for which the resources are provided, and other relevant information. Yes No
- f** Do you or will you use any additional procedures to ensure that your distributions to foreign organizations are used in furtherance of your exempt purposes? If "Yes," describe these procedures, including site visits by your employees or compliance checks by impartial experts, to verify that grant funds are being used appropriately. Yes No

Part VIII Your Specific Activities (Continued)

- | | | | |
|-----------|--|--|---|
| 15 | Do you have a close connection with any organizations? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 16 | Are you applying for exemption as a cooperative hospital service organization under section 501(e)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 17 | Are you applying for exemption as a cooperative service organization of operating educational organizations under section 501(f)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 18 | Are you applying for exemption as a charitable risk pool under section 501(n)? If "Yes," explain. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 19 | Do you or will you operate a school ? If "Yes," complete Schedule B. Answer "Yes," whether you operate a school as your main function or as a secondary activity. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 20 | Is your main function to provide hospital or medical care ? If "Yes," complete Schedule C. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 21 | Do you or will you provide low-income housing or housing for the elderly or handicapped ? If "Yes," complete Schedule F. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 22 | Do you or will you provide scholarships, fellowships, educational loans, or other educational grants to individuals, including grants for travel, study, or other similar purposes? If "Yes," complete Schedule H. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
- Note: Private foundations** may use Schedule H to request advance approval of individual grant procedures.

Part IX Financial Data

For purposes of this schedule, years in existence refer to completed tax years.

1. If in existence less than 5 years, complete the statement for each year in existence and provide projections of your likely revenues and expenses based on a reasonable and good faith estimate of your future finances for a total of:
 - a. Three years of financial information if you have not completed one tax year, or
 - b. Four years of financial information if you have completed one tax year. See instructions.
2. If in existence 5 or more years, complete the schedule for the most recent 5 tax years. You will need to provide a separate statement that includes information about the most recent 5 tax years because the data table in Part IX has not been updated to provide for a 5th year. See instructions.

A. Statement of Revenues and Expenses

	Type of revenue or expense	Current tax year	3 prior tax years or 2 succeeding tax years				(e) Provide Total for (a) through (d)
		(a) From _____ To _____	(b) From _____ To _____	(c) From _____ To _____	(d) From _____ To _____		
Revenues	1 Gifts, grants, and contributions received (do not include unusual grants)	See					
	2 Membership fees received	Attachment B.					
	3 Gross investment income						
	4 Net unrelated business income						
	5 Taxes levied for your benefit						
	6 Value of services or facilities furnished by a governmental unit without charge (not including the value of services generally furnished to the public without charge)						
	7 Any revenue not otherwise listed above or in lines 9–12 below (attach an itemized list)						
	8 Total of lines 1 through 7						
	9 Gross receipts from admissions, merchandise sold or services performed, or furnishing of facilities in any activity that is related to your exempt purposes (attach itemized list)						
	10 Total of lines 8 and 9						
	11 Net gain or loss on sale of capital assets (attach schedule and see instructions)						
	12 Unusual grants						
	13 Total Revenue Add lines 10 through 12						
Expenses	14 Fundraising expenses						
	15 Contributions, gifts, grants, and similar amounts paid out (attach an itemized list)						
	16 Disbursements to or for the benefit of members (attach an itemized list)						
	17 Compensation of officers, directors, and trustees						
	18 Other salaries and wages						
	19 Interest expense						
	20 Occupancy (rent, utilities, etc.)						
	21 Depreciation and depletion						
	22 Professional fees						
	23 Any expense not otherwise classified, such as program services (attach itemized list)						
	24 Total Expenses Add lines 14 through 23						

Part IX Financial Data (Continued)

B. Balance Sheet (for your most recently completed tax year)

Table with columns for line numbers, descriptions of assets and liabilities, and year-end amounts in whole dollars. Includes sections for Assets, Liabilities, and Fund Balances or Net Assets.

Part X Public Charity Status

Part X is designed to classify you as an organization that is either a private foundation or a public charity. Public charity status is a more favorable tax status than private foundation status.

- 1a Are you a private foundation?
b As a private foundation, section 508(e) requires special provisions...
2 Are you a private operating foundation?
3 Have you existed for one or more years?
4 Have you attached either (1) an affidavit or opinion of counsel...
5 If you answered "No" to line 1a, indicate the type of public charity status you are requesting...

Part X Public Charity Status (Continued)

- e 509(a)(4) – an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv) – an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(ix) – an agricultural research organization directly engaged in the continuous active conduct of agricultural research in conjunction with a college or university.
- h 509(a)(1) and 170(b)(1)(A)(vi) – an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- i 509(a)(2) – an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- j A publicly supported organization, but unsure if it is described in 5h or 5i. You would like the IRS to decide the correct status.

6 If you checked box h, i, or j in question 5 above, and you have been in existence more than 5 years, you must confirm your public support status. Answer line 6a if you checked box h in line 5 above. Answer line 6b if you checked box i in line 5 above. If you checked box j in line 5 above, answer both lines 6a and 6b.

- a (i) Enter 2% of line 8, column (e) on Part IX-A Statement of Revenues and Expenses _____
- (ii) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," state this.
- b (i) For each year amounts are included on lines 1, 2, and 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name and amount received from each disqualified person. If the answer is "None," state this.
- (ii) For each year amounts were included on line 9 of Part IX-A Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of Line 10, Part IX-A Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," state this.

7 Did you receive any unusual grants during any of the years shown on Part IX-A Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No

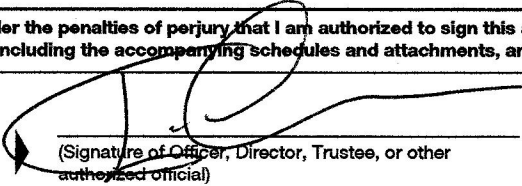
Part XI User Fee Information and Signature

You must include the correct user fee payment with this application. If you do not submit the correct user fee, we will not process the application and we will return it to you. Your check or money order must be made payable to the United States Treasury. User fees are subject to change. Check our website at www.irs.gov and type "Exempt Organizations User Fee" in the search box, or call Customer Account Services at 1-877-829-5500 for current information.

Enter the amount of the user fee paid: \$600

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please Sign Here


(Signature of Officer, Director, Trustee, or other authorized official)

Ian Collins
(Type or print name of signer)

Chair
(Type or print title or authority of signer)

3/3/2019
(Date)

Schedule B. Schools, Colleges, and Universities

If you operate a school as an activity, complete Schedule B

Section I Operational Information

- 1a** Do you normally have a regularly scheduled curriculum, a regular faculty of qualified teachers, a regularly enrolled student body, and facilities where your educational activities are regularly carried on? If "No," do not complete the remainder of Schedule B. **Yes** **No**
- b** Is the primary function of your school the presentation of formal instruction? If "Yes," describe your school in terms of whether it is an elementary, secondary, college, technical, or other type of school. If "No," do not complete the remainder of Schedule B. **Yes** **No**
- 2a** Are you a public school because you are operated by a state or subdivision of a state? If "Yes," explain how you are operated by a state or subdivision of a state. Do not complete the remainder of Schedule B. **Yes** **No**
- b** Are you a public school because you are operated wholly or predominantly from government funds or property? If "Yes," explain how you are operated wholly or predominantly from government funds or property. Submit a copy of your funding agreement regarding government funding. Do not complete the remainder of Schedule B. **Yes** **No**
- 3** In what public school district, county, and state are you located?

Regional School Unit 3, Waldo County, Maine

- 4** Were you formed or substantially expanded at the time of public school desegregation in the above school district or county? **Yes** **No**
- 5** Has a state or federal administrative agency or judicial body ever determined that you are racially discriminatory? If "Yes," explain. **Yes** **No**
- 6** Has your right to receive financial aid or assistance from a governmental agency ever been revoked or suspended? If "Yes," explain. **Yes** **No**
- 7** Do you or will you contract with another organization to develop, build, market, or finance your facilities? If "Yes," explain how that entity is selected, explain how the terms of any contracts or other agreements are negotiated at arm's length, and explain how you determine that you will pay no more than fair market value for services. **Yes** **No**

Note: Make sure your answer is consistent with the information provided in Part VIII, line 7a.

- 8** Do you or will you manage your activities or facilities through your own employees or volunteers? If "No," attach a statement describing the activities that will be managed by others, the names of the persons or organizations that manage or will manage your activities or facilities, and how these managers were or will be selected. Also, submit copies of any contracts, proposed contracts, or other agreements regarding the provision of management services for your activities or facilities. Explain how the terms of any contracts or other agreements were or will be negotiated, and explain how you determine you will pay no more than fair market value for services. **Yes** **No**

Note: Answer "Yes" if you manage or intend to manage your programs through your own employees or by using volunteers. Answer "No" if you engage or intend to engage a separate organization or independent contractor. Make sure your answer is consistent with the information provided in Part VIII, line 7b.**Section II Establishment of Racially Nondiscriminatory Policy**Information required by **Revenue Procedure 75-50.**

- 1** Have you adopted a racially nondiscriminatory policy as to students in your organizing document, bylaws, or by resolution of your governing body? If "Yes," state where the policy can be found or supply a copy of the policy. If "No," you must adopt a nondiscriminatory policy as to students before submitting this application. See Pub. 557. **Yes** **No**
- 2** Do your brochures, application forms, advertisements, and catalogues dealing with student admissions, programs, and scholarships contain a statement of your racially nondiscriminatory policy? **Yes** **No**
- a** If "Yes," attach a representative sample of each document.
- b** If "No," by checking the box to the right you agree that all future printed materials, including website content, will contain the required nondiscriminatory policy statement.
- 3** Have you published a notice of your nondiscriminatory policy in a newspaper of general circulation that serves all racial segments of the community? See the instructions for specific requirements. If "No," explain. **Yes** **No**
- 4** Does or will the organization (or any department or division within it) discriminate in any way on the basis of race with respect to admissions; use of facilities or exercise of student privileges; faculty or administrative staff; or scholarship or loan programs? If "Yes," for any of the above, explain fully. **Yes** **No**

Schedule B. Schools, Colleges, and Universities (Continued)

5 Complete the table below to show the racial composition for the current academic year and projected for the next academic year, of: (a) the student body, (b) the faculty, and (c) the administrative staff. Provide actual numbers rather than percentages for each racial category.

If you are not operational, submit an estimate based on the best information available (such as the racial composition of the community served).

Racial Category	(a) Student Body		(b) Faculty		(c) Administrative Staff	
	Current Year	Next Year	Current Year	Next Year	Current Year	Next Year
African American	1	1	0	0	0	0
Asian	0	0	0	0	0	0
Caucasian	17	23	4	5	1	1
Latino	0	0	0	0	0	0
Native American	0	0	0	0	0	0
Total	18	24	4	5	1	1

6 In the table below, provide the number and amount of loans and scholarships awarded to students enrolled by racial categories.

Racial Category	Number of Loans		Amount of Loans		Number of Scholarships		Amount of Scholarships	
	Current Year	Next Year	Current Year	Next Year	Current Year	Next Year	Current Year	Next Year
Total								

7a Attach a list of your incorporators, founders, board members, and donors of land or buildings, whether individuals or organizations.

b Do any of these individuals or organizations have an objective to maintain segregated public or private school education? If "Yes," explain. Yes No

8 Will you maintain records according to the nondiscrimination provisions contained in Revenue Procedure 75-50? If "No," explain. See instructions. Yes No

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

Part I, Line 7

The Ecology Learning Center (“ELC” or “the Center”) is represented by attorney Robert H. Levin, 94 Beckett St., 2nd Floor, Portland, Maine 04101, 207-774-8026, rob@roblevin.net. A Form 2848 is attached.

Part IV

Mission

The mission of the Ecology Learning Center is to deeply root students in Maine's ecological & cultural landscapes, foster authentic real-world learning through mentorship & craft, and cultivate compassionate and resilient leaders prepared to engage in the challenges of today & tomorrow.

Specific Activities

The Ecology Learning Center plans to provide educational programming in three areas:

- Homeschool Enrichment
- Charter High School
- Community Workshops

Homeschool Enrichment

The “Ecology Bridge” is a homeschooling enrichment program for students ages 12 to 15 (grades 7-10). This program offers a bridge between middle and high school, and serves as a bridge between a two-day independent program and the future five-day publicly funded charter school. The program is based out of Liberty, Maine on Tuesdays and Wednesdays, 9:00-3:00. The 2018-2019 program began September 25 and will end June 5. Tuesday classes take place at Water Street Learning Center in Liberty, and Wednesday field trips begin at the Liberty Town Office, with bus transport provided by Luce Transportation.

The primary focus of the Ecology Bridge program is to foster strong social-emotional and collaborative work skills. Through problem solving activities, team-building challenges, and community service projects, students learn to communicate effectively and work interdependently in pairs, small groups, and as a whole. Courses include Spanish, Math-Design, Human Ecology, and Field Studies throughout Maine, taught by four qualified instructors. We maximize time outdoors to increase our understanding of and connection to the natural world.

For the 2018-2019 school year, the curriculum is divided into three broad themes: Food, (September to December), Shelter (January to March), and Water (April to June). These integrating themes are woven into all lessons (Spanish, Math-Design, Human Ecology, and Field Studies). Students will have voice and choice in what specific topic they would like to learn

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

more about (for the Food unit, one student may delve into wild foraging while another designs a new tool to help farmers harvest or preserve crops).

There are currently 16 students enrolled in the program, paying a sliding scale tuition of \$1400 to \$2000 per year. Payments are made in three installments at the beginning of each trimester (September 25, January 8, April 3). For the 2019-2020 school year, we plan to expand the program to three days per week (Tuesday, Wednesday, Thursday) with increased tuition (\$2200 to \$3000) and extend enrollment to 24 students.

We plan to continue the Ecology Bridge program through September 2020 as a 3-day middle school program only (grades 7-9, ages 12-14), capping enrollment at 24 students. The Ecology Bridge will be a feeder program for the Charter High School (to open September 2020).

Charter High School

The Charter High School will be a publicly-funded school to open September 2020 and serve students in grades 9-12 (ages 13 to 20) from the state of Maine. The Ecology Learning Center's board of directors, led by a writing team, submitted a letter of intent to apply for charter authorization on February 12, 2019 and will submit the application before June 21, 2019. Upon authorization, instruction will begin Tuesday, September 8, 2020 with 24 freshmen and 24 sophomore students (a total enrollment of 48). The school will add a new freshman class of 24 students for the two years that follow, for a maximum of 96 students, grades 9-12, during the 2022-2023 school year.

The charter high school inspires students to roll up their sleeves and engage in their local communities through service learning and apprenticeships. Guided by the unifying theme of "ecology" (the study of relations between organisms and their environment), students enact and embody ecological principles by making meaningful connections between school and community. The Center helps students develop the knowledge, skills, and commitment to work together with peers, teachers, mentors, businesses, nonprofits and neighbors to address challenges important to their community. Students take active roles in every aspect of their education, with the support and guidance of teachers and local experts. The standards-based curriculum balances classroom instruction with field studies, empowering students to study the natural and human resources of their region in order to solve real-world problems. The Center will foster partnerships with Unity College, MOFGA, KVCC, and UMaine's Hutchinson Center, broadening our graduates' horizons for future education and employment.

The charter school will align with the local school district's calendar (RSU 3) for first and last days of school and school vacations. The schedule will be a block schedule to support project-based learning, interdisciplinary collaboration between courses, and field studies. The teaching staff will include Maine-certified teachers and professionals with extensive experience in their field of study.

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

The school will be located in Waldo County, site to be determined. We have developed a facilities committee who is establishing site criteria and researching possible school sites in Montville and Unity. The ultimate goal is for prospective charter school students and current Ecology Bridge students to assist in designing and building their school, with guidance from local architects and carpenters to create an ecologically sustainable facility.

The curriculum will be standards-based, meeting all state requirements for a high school diploma. Courses will include English, Math, Social Studies, Science, Foreign Language, Music, Art, and Physical Education. Every course will relate to local people, places, and events so the learning is contextualized and more meaningful. The Ecology Learning Center will strive to foster positive peer relations between students at the charter school and students in the homeschool Bridge program by offering mentorship, collaborative projects, and shared teaching staff.

Community Workshops

The Ecology Learning Center will offer community workshops throughout the year in homesteading skills that celebrate the rural traditions of Waldo County. Skills will include: farming & gardening, food processing & preparation (miso making, lacto-fermentation, canning, sourdough bread baking, cheese making), fiber arts (sheering, spinning, weaving, rug hooking, basket weaving, papermaking), woodworking (timber frame construction, wood turning, whittling), and ceramics, to name a few. Workshops will be open to the public, and taught by experts in the field. The number of participants and fees will be established by the instructor and executive director with every effort to make these learning experiences as financially accessible to Waldo County residents as possible.

Workshops will take place when school is not in session - weekday afternoons and evenings or on the weekends. This will increase the use of facilities, and attract adults with unique skills in Waldo County to provide mentorship to the Ecology Bridge and Charter High School students. Community Workshops also provide a third stream of income to the nonprofit, which diversifies funds and increases the financial resilience of the Ecology Learning Center.

Community Workshops will begin in the summer of 2019, after the charter school application has been submitted (June 21) and during the period of hearings by the charter commission, in order to increase positive public relations and awareness about the Ecology Learning Center. Workshops will be scheduled and hosted by a board committee, and posted on the Center's website.

LEGAL ANALYSIS OF 501(C)(3) QUALIFICATION

Ecology Learning Center
EIN: 83-1966135

IRS Form 1023, Attachment A

The Center qualifies as an educational organization within the meaning of Section 501(c)(3) of the Internal Revenue Code. Department of Treasury regulations provide that organizations have an educational purpose within the meaning of 501(c)(3) if they provide “instruction of the public on subjects useful to the individual and beneficial to the community.” Treas. Reg. 1.501(c)(3)-1(d)(3)(i). The Center’s educational activities, as described above, fall squarely within the foregoing regulations.

Furthermore, the Center qualifies as a “school” within the meaning of I.R.C. § 170(b)(1)(A)(ii) because its primary activity is the presentation of formal instruction to students. See Treas. Reg. § 1.170A-9(b)(1); Rev. Rul. 76-167. As noted above, it will have a formal curriculum and hire qualified faculty to provide on-site daily educational programs throughout the academic year.

Ecology Learning Center
EIN: 83-1966135

IRS Form 1023, Attachment A

Part V, Line 1(a)

Title	Name	Address	Compensation
Chair and Director	Ian Collins	P.O. Box 34 Montville, ME 04941	\$0
Vice Chair and Director	Kelly Carey	P.O. Box 34 Montville, ME 04941	\$0
Treasurer and Director	Elizabeth Alma	P.O. Box 34 Montville, ME 04941	\$0
Secretary and Director	Solomon Heifets	P.O. Box 34 Montville, ME 04941	\$0
Director	Raelin Callahan	P.O. Box 34 Montville, ME 04941	\$0
Director	Robin Chernow	P.O. Box 34 Montville, ME 04941	\$0
Director	Leon Garnett	P.O. Box 34 Montville, ME 04941	\$0
Director	Nicole Reinholt	P.O. Box 34 Montville, ME 04941	\$0
Director	Nancy Zane	P.O. Box 34 Montville, ME 04941	\$0

Part V, Line 3(a)

Ian Collins - Chair

Ian has over a decade's worth of experience working in K-12 education and professional development. He has served as the lead teacher and director at an alternative residential high school and has extensive experience in outdoor science and environmental education. Ian is a strong believer in the transformative power of experiential learning and is excited to support the opportunities the Ecology Learning Center can offer to the Waldo County community.

Kelly Carey - Vice Chair

Kelly Carey is a parent of four who co-founded a homeschool learning cooperative in 2011. She's deeply interested in relational learning environments, humanistic education, and fostering a deep respect for children's ability for nuanced learning from a young age. Kelly currently serves as the administrative coordinator for United Midcoast Charities whose mission is to energize nonprofit agencies through finance and guidance in the areas of food, housing, health & safety and economic security.

Solomon Heifets - Secretary

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

Solomon Heifets is an English teacher and teacher leader at one of Maine's first charter schools, the Maine Academy of Natural Sciences. He holds a Master's degree in Education from the University of Massachusetts, Amherst, and lives on a diversified organic farm in South China, where he operates small farm enterprises in his spare time.

Elizabeth Alma - Treasurer

Beth has worked as a bookkeeper for several non-profits, and as a tax preparer. Her B.S. and graduate study were in Environmental Science. She grows vegetables, fruit, and sheep on Still Roving Farm with her family.

Raelin Callahan

Raelin Callahan is currently a homeschooling high schooler who has spent time in and out of public and charter school systems. She wants students to have an equal voice in their education, including how and what they're learning. In her spare time, Raelin is singing, fiddling, and contra dancing.

Robin Chernow

Robin currently works as Science Education Manager for the Hurricane Island Center for Science and Leadership and has been involved in the experiential science education sector in Philadelphia, PA and Maine. She is committed to ensuring that exceptional education opportunities are accessible and inclusive to all students.

Leon Garnett

Leon is a retired builder and elementary school teacher. He is interested in supporting the development of the alternative learning environment envisioned by the Ecology Learning Center. He thinks diverse, locally controlled public education programs are the best way to ensure the kinds of education our young people need.

Nicole Reinholt

Nicole Reinholt the Director of Special Services for the Cornville Regional Charter School. She has worked in the field of special education for over twenty years and holds a Master's Degree in Special Education and a Certificate of Advanced Study in Educational Leadership. Nicole has a keen interest in the environment, the arts, and community sustainability.

Nancy Zane

Nancy has been involved in Adventure Education for over 25 years. She taught outdoor skills in the Adventure Education Program and ran a co-curricular leadership development program at Unity College, she also homeschooled her (now grown) children. Currently, she teaches an EMT course for high school students at the Waldo County Technical Center and runs her own Adventure business called North Star Adventures LLC. She is passionate about education and wants to bring the best possible opportunities to kids in Waldo County.

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

Part V, Line 5(a)

The Board enacted a Conflict of Interest Policy on November 13, 2018. See Attachment E.

Part VI, Line 1(a)

As discussed in detail in Part IV, the Center will provide educational services to its students, their parents, and the wider community.

Part VIII, Line 4(a)

The Ecology Learning Center (ELC) will employ a variety of methods to meet financial and fundraising goals. Individual donations and fundraising events will support the majority of ELC's fundraising efforts, and we will pursue appropriate grant opportunities. Annually, we will send an appeal with a newsletter, in several years growing to hold both a spring and a fall appeal annually. Additionally, we work with significant donors to offer donor matches during essential campaign times to increase participation and fundraising. Events will also provide a portion of our funds, both fee-based community workshops and fundraising events with raffles and tickets for participation. In order to complete the purchase and construction of the school property, we will hold a capital campaign to solicit increased donations. The ecology bridge program will rely on sliding scale student tuition to cover the majority of its needs. Schedules of events and appeals will complement each other throughout the year to have a stable base of funds.

Part VIII, Line 4(d)

The Center will fundraise primarily in the State of Maine.

Part VIII, Line 10

It is anticipated that the Center will publish literature, audio, video, and/or student work related to its exempt purposes. Literature and audio/video recordings produced by the Center would be owned by the Center. Students would retain individual ownership of art or literature they create. The Center may facilitate their publishing but would not own their work.

Schedule B Detailed Answers

Section 1, Line 1(b)

As detailed in Part IV, the Center will provide instruction for children in grades nine through twelve.

Ecology Learning Center

EIN: 83-1966135

IRS Form 1023, Attachment A

Section I, Line 7

The Center has no current plans, contracts, or agreements to develop any facilities, as it is still searching for a site, as noted above. It is possible that at some point in the future we would hire a contractor to build or renovate space for the Center. Our conflict of interest policy would be applied to our decision. No members of the board are involved in the construction industry.

Section II, Line 1

The Board of the Center passed a Nondiscrimination Policy and a Statement in Support of Nondiscrimination Policy on December 11, 2018, a copy of which is attached hereto and incorporated herein as Attachment F.

Section II, Line 2(a)

The Center currently does not have any printed publications. The website does include the Nondiscrimination Policy (see link at bottom of home page). Any future printed admissions publications will include a copy of our Nondiscrimination Policy.

Section II, Line 3

Please see Attachment G, which is the Notice of Nondiscrimination Policy, published on Page B3 of the Kennebec Morning Sentinel on November 17, 2018.

Section II, Line 7(a)

The Board is listed in response to Part V, Line 1(a) above.

The founder and incorporator is Lisa Packard, who will be the Executive Director for the Center. Lisa began teaching 20+ years ago with a class of 35 inner-city 6th graders through Teach for America. That experience sparked a passion to expand and enhance learning opportunities for youth wherever she has lived. Lisa completed her bachelor's at UC Davis and master's in environmental education at Prescott College, and has taught every grade from preschool to college, in a range of subjects from middle school science to high school French & Spanish. Most recently she was the director of the Outdoor Classroom at Chewonki, and currently serves as the farm educator at Morris Farm in Wiscasset.

ELC Budget

PROGRAMS	Ecology Bridge homeschool enrichment program: 18 students, grades 7- 10, 2 days/week, 4 staff	Ecology Bridge homeschool enrichment program: 24 students, grades 7- 10, 3 days/week, 4 staff	Ecology Bridge homeschool enrichment program: 24 students, grades 7- 9, 3 days/week, 4 staff
			Charter HS opens: 24 students grade 9, 24 students grade 10
	2018-19	2019-20	2020-2021
INCOME			
Contributions from the public	10,000	75,000	10,000
Membership Dues	0	0	0
Grants	0	200,000	25,000
Value of services or facilities furnished by a gov'tal unit w/o charge	0	0	38,000
Interest	0	0	0
Rent	0	0	0
Education Program Fees			
--Tuition	25,150	60,000	60,000
--Supplies	100	0	0
--bkpg trade	2000	2000	0
Admission to Events	0	500	500
Products Sold	0	0	200
In-Kind Donations	10,000	300,000	5000
Per Pupil allocation	0	0	500,000
TOTAL INCOME	47,250	637,500	638,700
EXPENSES			
Accounting/Bookkeeping	170	200	6000
Bookkeeping Trade	2000	2000	0
Insurance	0	0	10,000
Legal Fees	3600	3000	7000
Fundraising Expense	0	1000	0
Postage	64	200	300
Printing and copies	50	200	200
Office Supplies	0	500	2000
Phone/Internet	0	500	2000
Dues and Subscriptions	0	200	500


start Up IRS and State Fees	690	0	0
Rent	1550	16,000	28,000
Utilities	0	2000	7000
Contractors	18,000	31,000	31,000
Salaries	0	0	400,000
Payroll Taxes	0	0	<i>incl</i>
Fringe Benefits	0	0	<i>incl</i>
Workers Comp	0	0	<i>incl</i>
Professional Development	0	0	8000
Conferences and Travel	0	0	2000
Marketing and Advertising	0	1000	1000
School supplies	600	1000	25,000
Transportation	5250	7000	40,000
Guest Teachers	1000	2000	5000
Research and Planning	0	5000	0
Food Service	0	0	10,000
School Building	0	560,000	40,000
TOTAL EXPENSE	32974	632800	625000
NET	14,276	4,700	13,700

**DOMESTIC
NONPROFIT CORPORATION**

STATE OF MAINE

ARTICLES OF INCORPORATION

File No. 20190112ND Pages 5
 Fee Paid \$ 40
 DCN 2182673600007 ARTI
 -----FILED-----
 09/21/2018



Deputy Secretary of State

A True Copy When Attested By Signature

Deputy Secretary of State

Pursuant to 13-B MRSA §403, the undersigned incorporator(s) execute(s) and deliver(s) the following Articles of Incorporation:

FIRST: The name of the corporation is Ecology Learning Center

SECOND: ("X" one box only. Attach additional page(s) if necessary.)

The corporation is organized as a public benefit corporation for the following purpose or purposes:

See Exhibit One

The corporation is organized as a mutual benefit corporation for all purposes permitted under Title 13-B or, if not for all such purposes, then for the following purpose or purposes:

THIRD: The Registered Agent is a: (select either a Commercial or Noncommercial Registered Agent)

Commercial Registered Agent CRA Public Number: _____

(name of commercial registered agent)

Noncommercial Registered Agent

Lisa Packard

(name of noncommercial registered agent)

91 Dock Road, Alna, ME 04535

(physical location, not P.O. Box -- street, city, state and zip code)

(mailing address if different from above)

FOURTH: Pursuant to 5 MRSA §108.3, the registered agent as listed above has consented to serve as the registered agent for this nonprofit corporation.

FIFTH: The number of directors (not less than 3) constituting the initial board of directors of the corporation, if the number has been designated or if the initial directors have been chosen, is _____.

The minimum number of directors (not less than 3) shall be three (3) and the maximum number of directors shall be twenty-one (21).

SIXTH: Members: ("X" one box only.)

- There shall be no members.
 There shall be one or more classes of members and the information required by 13-B MRSA §402 is attached.

SEVENTH: (Optional) (Check if this article is to apply.)

No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

EIGHTH: (Optional) (Check if this article is to apply.)

Other provisions of these articles including provisions for the regulation of the internal affairs of the corporation, distribution of assets on dissolution or final liquidation and the requirements of the Internal Revenue Code section 501(c) are set out in Exhibit 2 attached hereto and made a part hereof.

Incorporators*

Dated 9-19-18

Lisa Packard
(signature)

Street 91 Dock Road
(residence address)

Lisa Packard
(type or print name)

Alna, ME 04535
(city, state and zip code)

(signature)

Street _____
(residence address)

(type or print name)

(city, state and zip code)

(signature)

Street _____
(residence address)

(type or print name)

(city, state and zip code)

For Corporate Incorporators*

Name of Corporate Incorporator _____

By _____
(signature of officer)

Street _____
(principal business location)

(type or print name and capacity)

(city, state and zip code)

Name of Corporate Incorporator _____

By _____
(signature of officer)

Street _____
(principal business location)

(type or print name and capacity)

(city, state and zip code)

***Articles are to be executed as follows:**

If a corporation is an incorporator (13-B MRSA §401), the name of the corporation should be typed or printed and signed on its behalf by an officer of the corporation. The articles of incorporation must be accompanied by a certificate of an appropriate officer of the corporation, not the person signing the articles, certifying that the person executing the articles on behalf of the corporation was duly authorized to do so.

Please remit your payment made payable to the Maine Secretary of State.

Submit completed form to:

Secretary of State
Division of Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101
Telephone Inquiries: (207) 624-7752

Email Inquiries: CEC.Corporations@Maine.gov

Articles of Incorporation

Ecology Learning Center

Exhibit One

The Corporation is organized exclusively for charitable and educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Articles of Incorporation

Ecology Learning Center

Exhibit Two

(1) No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or director of the Corporation, except that reasonable compensation may be paid for services rendered to or for the Corporation in carrying out one or more of its purposes.

(2) Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purpose of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for such purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine, or shall be distributed to the federal government, or to a state or local government, for a public purpose. In the event that the Corporation is an authorized public charter school at the time of dissolution, all assets shall be distributed to the State of Maine in accordance with the provisions of 20-A M.R.S. § 2411(8)(B).

(3) Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended.

ARTICLE I Name and Incorporation

Section 1. Name. The name of the corporation is Ecology Learning Center. It is herein after referred to as “the Corporation.”

Section 2. Location. The principal location of the Ecology Learning Center facility shall be located in Waldo County Maine, selected by the board of directors.

Section 3. Purposes. The Corporation is a non-profit corporation organized under the laws of the State of Maine. The Corporation is organized exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. The specific purposes to be promoted or carried out by the Corporation, are as follows:

to deeply root students in Maine’s ecological and cultural landscapes, foster authentic real-world learning through mentorship and craft, and cultivate compassionate and resilient leaders prepared to engage in the challenges of today and tomorrow.

Section 4. Statute and Code. In the event that the Corporation is an authorized public charter school, the Corporation shall operate in accordance with Title 20-A, Chapter 112 of the Maine Revised Statutes.

Section 5. Non-discrimination. The Corporation shall not discriminate on the basis of race, religion, national origin, gender, sexual orientation, or age in either the hiring and other employment practices of the learning center or in its admission policies for students. Further, the Corporation shall be open to all students in its authorized geographic area on a space available basis and shall not discriminate in its admission policies or practices. The Corporation shall conduct all of its activities in accordance with all applicable local, state, and federal anti- discrimination laws.

ARTICLE II Members

Section 1. Non-membership Corporation. The Corporation shall have no members. The Board of Directors shall have all powers and duties for the conduct of the activities of the Corporation.

ARTICLE III Board of Directors

Section 1. Number. The Board of Directors shall consist of no fewer than five and no more than twenty-one persons.

Section 2. Term. Directors shall be elected for three year terms. Terms shall be staggered so that no more than 1/3 of the Board shall be up for election in any year, unless a vacancy(ies) needs to be filled.

Section 3. Powers. The Board of Directors shall have all powers and authority for the management of the business, property, and affairs of the Corporation, to do such lawful acts as it deems proper and appropriate to promote the objectives and purposes of the Corporation. The Board of Directors may, by general resolution, delegate to committees of its own number or to officers of the Corporation such powers as it may see fit for specified periods of time.

Section 4. Election. The initial Directors shall be appointed by the Incorporator at the first meeting of the Board of Directors. All other Directors shall be elected by the Board from nominations by existing Directors and voted on by a majority of the Board of Directors. Each new Director shall assume their Board position immediately upon their appointment by the Board or at such time as specified by the

Board.

Section 5. Resignation and Removal of a Director. A Director may resign by submitting their resignation in writing to the Chair of the Board of Directors. A Director or Officer may be removed if, in the sole discretion of the Board of Directors, such removal would be in the best interests of the Corporation. Said removal shall occur at any meeting of the Board of Directors, and upon a two-thirds (2/3) vote of those disinterested Directors present in person. The Director or Officer considered for removal shall be given at least five days written notice of the proposed removal, as well as an opportunity to be present and to be heard at said meeting. An Officer may be removed from only his or her Officer position, or from both the Officer position and the Board. Notwithstanding the foregoing, a Director and Officer shall be automatically removed if s/he is or has been adjudged mentally incompetent.

Section 6. Annual Meeting. An annual meeting of the Board of Directors for the election of Officers and such other business as may come before the meeting shall be held at a time and place set by the board of directors.

Section 7. Regular Meetings. In addition to the Annual Meeting, Regular meetings of the Board of Directors shall be held once a month at a date and time determined by the Board of Directors or at such other times as the Board may, from time to time, determine.

Section 8. Special Meetings. Special meetings of the Board of Directors for any purpose or purposes may be called at any time by the Chair or by a petition signed by a majority of the full Board of Directors.

Section 9. Notice. Notice of all meetings of the Board of Directors shall be sent at least ten (10) days previously thereto (except for Special Meetings, in which case at least two (2) days previously thereto) by written notice delivered by first class mail, fax, personal delivery, or electronic mail. It shall be the responsibility of each Director to provide a current electronic mail and regular mail address to the Corporation. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of notice of such meeting, unless specifically required by law or these Bylaws In the event that the Corporation is an authorized public charter school, public notice shall be provided as specified in Title 1, Chapter 13, Subchapter 1 § 406 of Maine Revised Statutes, as amended.

Section 10. Meetings and Minutes. Meetings of the Board of the Directors shall not be open to the public, although the Board may choose, in its sole discretion, to invite guests to all or portions of such meetings. Minutes of meetings shall not be available to the public, although the Board may choose, in its sole discretion, to share all or portions of minutes with specific third parties or with the public. Notwithstanding the foregoing, in the event that the Corporation is an authorized public charter school, all meetings and records of the Board of Directors shall be held in accordance with Maine's Freedom of Access statute Title 1 Chapter 13.

Section 11. Quorum. A majority of the full number of Directors shall constitute a quorum of the Board for the transaction of business. When a quorum is present, a majority of the Directors present may take any action on behalf of the Board, except to the extent that a larger number is required by law or by these By-laws. Every act of a majority of the Directors present at a meeting duly held at which a

quorum is present shall be regarded as the act of the Board.

Section 12. Vacancies. Any vacancy on the Board of Directors may be filled by the Board for the unexpired portion of the term. If any Director is appointed to fill a vacancy for an unexpired term, the unexpired portion of the term they are filling shall not count toward the three year term imposed by Article III, Section 2.

Section 13. Meeting Attendance. Directors are expected to attend all Board meetings. It shall be the duty of the Secretary of the Board to communicate with any Director after such Director's three unexcused, consecutive absences or five total absences in one year to ascertain the Director's interest in retaining Board membership. Failure to provide an adequate response may qualify as sufficient cause for removal from the Board of Directors.

Section 14. Teleconference Meetings: Members of the Board of Directors or a committee of the Board may participate in a meeting by means of a conference telephone or similar communication equipment. Participation in a meeting by these means constitutes presence in person at the meeting. Members of the Board of Directors, participating by teleconference shall be "with vote".

Section 15. Meeting Rules. Meetings of the Board of Directors shall be conducted in accordance with the Rules for Meetings, attached hereto and incorporated herein as Exhibit A. Amendments to the Rules for Meetings shall not be deemed amendments to the Bylaws under Article X. Any procedural issue not resolved by the attached Rules for Meetings may be resolved by a majority vote of the Board of Directors.

ARTICLE IV Committees

Section 1. Establishment. The Board of Directors may appoint such standing committees and/or ad hoc committees as it thinks necessary for the effective governing of the Corporation.

Section 2. Standing Committees. Each standing committee shall have a charge specific to its permitted activities and such charges shall be incorporated into the Corporation's policy manual. The function of any committee so established shall be fact-finding, deliberative, and advisory to the Board of Directors. Committees shall not have authority to take legislative or administrative actions, nor to adopt policies for the learning center.

Section 3. Ad Hoc Committees. Each ad hoc committee shall have a charge specific to its permitted activities and that charge shall include the date on which the committee is to present its final report to the Board of Directors and be dissolved. Members of Ad Hoc committees shall be drawn from those parents, community members, and staff of the learning center who indicate interest in serving on the Ad Hoc committee and from such others as may be deemed appropriate by the Board of Directors. Ad Hoc committees shall be made up of no less than three.

ARTICLE V Officers

Section 1. Titles. The Officers of the Corporation are a Chair, a Vice Chair, a Secretary, and a Treasurer. The Board of Directors may create such other officer positions as it thinks necessary. Each officer position shall have its duties and responsibilities specified and included in these By-laws. No Officer may hold more than one position at the same time.

Section 2. Election. The Officers shall be elected from among the Board of Directors at the annual meeting of the Directors and shall serve for one year and until their successors are elected and qualified.

Section 3. Duties. Officers shall have the duties and responsibilities customarily belonging to their office, including those that follow.

(a) The Chair shall be responsible, along with their fellow Directors, for the oversight of its business and affairs. They shall preside at all meetings of the Board. The Chair shall have full and equal vote as accorded to all Directors. The Chair may enter into and execute in the name of the Corporation contracts or other instruments that are authorized by the Board of Directors. The Chair may delegate, as needed, to any other officer any or all of the duties of the Chair. They shall have such other powers and duties as may be prescribed by the Board of Directors or by these By-laws.

(b) The Vice Chair shall have such duties and responsibilities as may be delegated to them by the Chair. The Vice Chair shall have full and equal vote as accorded to all Directors. In the absence of the Chair, the Vice Chair shall perform all the duties of the Chair and, when so acting, shall have all the responsibilities of and be subject to all the restrictions as fall upon the Chair, including presiding at meetings of the Board of Directors. They shall have such other powers and duties as may be prescribed by the Board of Directors or by these By-laws.

(c) The Secretary shall cause notices of all meetings to be served to all members of the Board of Directors and the Director and shall keep or cause to be kept the minutes of all meetings of the Board, including the time and place, the names of those present, the actions taken, and the votes on such actions. The Secretary shall present the minutes of the previous meeting at the subsequent meeting to be voted on by the Board and duly noted in the minutes of the instant meeting. The Secretary shall keep the Seal of the Corporation. They shall have such other powers and duties as may be prescribed by the Board or by these By-laws.

(d) The Treasurer shall be the chief financial officer of the Corporation and shall have oversight of the Executive Director as that employee takes responsibility of the financial records, investments, and other evidences of school properties and assets. The Treasurer shall ensure that the Executive Director keeps regular books of account for the Corporation that set out business transactions of the Corporation, such books to be at all times open to inspection at their place of keeping to any Board of Director member. The Treasurer shall be the chair of the Financial Committee, and shall review the annual budget, which is prepared by the Executive Director, for the consideration and approval of the Board of Directors. The Treasurer shall ensure that the Executive Director deposits all moneys and other valuables in the name and to the credit of the Corporation with such depositaries as shall be designated by the Board of Directors. The Treasurer shall provide oversight to the Executive Director in the investment and reinvestment of funds of the Corporation and the disbursement of funds of the Corporation as may be ordered by the Board of Directors. The Executive Director shall render to the Board of Directors and the members of the school community, at the Annual Meeting, statements evidencing the current financial condition of the Corporation. The Treasurer shall ensure that the Executive Director establishes a system of adequate financial recording showing quarterly income, expenditures, and balance and shall, at the first meeting following the end of each quarter, submit to the Board of Directors a detailed written financial report in compliance with the Maine statutes and regulations relating to charter schools.

Section 4: Conduct. Officers and Directors are expected to perform their duties in an ethical and professional manner. Confidential internal discussions among Officers and Directors are not to be shared outside the Board of Directors. Conduct of leadership and attendance criteria will be established by the Board of Directors. Matters of conduct and conflict resolution shall be addressed in

policies developed by the Board.

ARTICLE VI Fiscal Year and Check Signing

Section 1. Fiscal Year. The fiscal year of the Corporation shall be July 1st to June 30th.

Section 2. Check Signing. The Chair, Executive Director and/or designee are authorized and required to sign all checks. Checks will be reviewed by the Treasurer at board meetings.

Section 3. Internal Controls. The Board of Directors shall ensure that customary financial internal controls are established and followed. The funds of the Corporation shall be deposited in one or more banks or other investment institutions as designated by the Board of Directors.

ARTICLE VII Executive Director

The Board of Directors shall determine the staffing needs of the Corporation, and may select, evaluate, and supervise an Executive Director. The Executive Director shall be the Chief Executive Officer of the Corporation and shall be in charge of and shall exercise general management of the business of the Corporation with such powers and functions as the Board of Directors may direct. The Executive Director shall act as an advisor to the Board and its committees and shall attend Board meetings but shall not be a Director or Officer and shall have no vote. The Executive Director shall be responsible for hiring, terminating, and determining the terms and duties of all other employees and consultants, in consultation with the Board of Directors.

ARTICLE VII Amendments to By-laws

Section 1. Amendments. The Board of Directors shall have the power to make, amend, or repeal the By-laws of the Corporation, either in whole or in part. The By-laws may be amended at any regular meeting of the Board of Directors or any special meeting called for that purpose. Any change shall require the approval by a two-thirds (2/3rds) vote of the full membership of the board.

ARTICLE VIII Dissolution

Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purpose of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for such purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine, or shall be distributed to the federal government, or to a state or local government, for a public purpose. In the event that the Corporation is an authorized public charter school at the time of dissolution, all assets shall be distributed to the State of Maine in accordance with the provisions of 20-A M.R.S. § 2411(8)(B).

ARTICLE IX Additional Provisions

Section 1. Indemnification of Officers and Directors. The Corporation shall indemnify every corporate agent as defined in, and to the full extent permitted by, Sections 714 of the Maine Nonprofit Corporation Act (Title 13-B Chapter 7). A Director or officer shall not be personally liable to the Corporation for damages for breach of any duty owed to the Corporation, its beneficiaries, or its Board of Directors, except that nothing

contained herein shall relieve a Director or officer from liability for breach of a duty based on an act of omission: (a) in breach of such person's duty of loyalty to the Corporation; (b) not in good faith or involving a knowing violation of law; or (c) resulting in receipt of an improper personal benefit.

Section 2. Compensation. No Director or Officer shall receive any fee, salary, or remuneration of any kind for services rendered to the Corporation, except that Directors and Officers may be reimbursed for reasonable expenses incurred in the business of the Corporation.

Section 3. Insurance. The Board of Directors ensures that the Executive Director provides for the liability and other forms of insurance considered to be necessary and prudent as protection against possible claims.

CERTIFICATION

I, the undersigned, do hereby certify that the above and foregoing Bylaws were duly adopted on 3.3.19 by the Ecology Learning Center at a regular meeting of the Board of Directors held on due notice and in compliance with its Articles of Incorporation at which time a quorum was present.



Solomon Heifets, Secretary

Date: 3.3.19

Exhibit A to Bylaws

Rules for Meetings

Ecology Learning Center

Rule 1: Use of Rules

(a) These Rules for Meetings (the “Rules”) are to be used as the regular meeting method for the Board of Directors and committees, teams, or task forces and other decision-making groups of the Ecology Learning Center (the “Corporation”). The Rules are subordinate to (1) the Corporation’s bylaws, (2) the Articles of Incorporation and any applicable Restated Articles of Incorporation or Amended Articles of Incorporation, and (3) current state and federal laws for nonprofit public benefit corporations.

(b) These Rules may be further modified by a two-thirds majority of the Board of Directors. This voting threshold does not prevent striving for consensus.

(c) In the case of committees, teams, task forces, or other decision-making groups, the role of President will be assumed by the Chair of the group, and any reference to Directors shall be read as a reference to the members of the group.

Rule 2: Meeting Roles

(a) The President (or Chair, where applicable) of the Board or a Director that she or he appoints, will preside at the meeting. The President is responsible for conducting a focused and fair meeting, and may appoint a Facilitator to assist with this role. The President will make final decisions regarding the meeting content and Agenda after gathering input.

(b) The Secretary, or a person designated by the Secretary, shall be the Minutes Taker.

(c) The President will appoint a Timekeeper. The Timekeeper will keep the President and the group aware of time. If the group has agreed upon a specified time limit for any individual to speak, the Timekeeper will give the speaker a one-minute warning. At the end of the time, the speaker will be asked to stop. This person cannot speak again until all the other Directors have had an opportunity to speak.

(d) All participants in meetings are expected to conduct themselves courteously. Courtesy is demonstrated by, among other practices, active listening, waiting until others are finished before speaking, and being punctual. Whenever possible, Directors who cannot attend a meeting are expected to communicate their absence in advance to the President.

Rule 3: Agenda

(a) The President, with suggestions from the other Directors, will draft an Agenda. It will include the meeting purpose (if other than a regular meeting), and the meeting outcomes or

intended results. The Agenda will focus on accomplishing the current major strategies or goals of the Corporation.

(b) The Agenda will state expected start and end times, topics in order of priority, estimated time limits in minutes for each topic, and the name of the person leading the presentation and dialogue on each topic.

(c) Whenever possible the Agenda and other pertinent material will be distributed in advance.

Rule 4: Starting the Meeting

(a) The tone of the meeting will be informal and friendly.

(b) Anyone visiting a meeting at the discretion of the Board or committee will be introduced to everyone, and the group members to the visitor, with every attempt to include the visitor quickly.

(c) If desired there may be an invocation, spiritual practice, or moment of meditation or reflection to set a positive tone.

(d) Directors will be given a chance to read and modify the Agenda at the beginning of the meeting.

Rule 5: Routine Reports and Consent Agenda

(a) The minutes of the previous meeting and routine reports not requiring individual consideration will be placed on the Agenda at the beginning in a Consent Agenda section. This information will be provided to participants ahead of time or before the start of the meeting.

(b) The Consent Agenda items will not be discussed individually unless any member requests that an item be removed from this section and placed on the regular Agenda as a separate item for discussion. The President will check with the Board for agreement to file routine reports as part of the Corporation's records.

Rule 6: Discussion of Issues

(a) Any item may be discussed that is on or added to the Agenda prior to or at the beginning of the meeting. A motion or a second is not required.

(b) The Director(s) who presents an issue for decision should present it in the form of a Simple (verbal) or Structured (written) Proposal. Proposals are encouraged to address the problem and its causes before the solution.

(c) When possible, Structured Proposals will be available for Directors to read in advance.

(d) All Directors will be given an opportunity to speak or ask questions. No one member may speak a second time until all wanting to speak have spoken once.

(e) When considering a Proposal, the President or Facilitator will structure the process to move from opening (idea generation) to narrowing (evaluating ideas) to closing (making decisions).

(f) The President or Facilitator will ensure that the discussion is balanced between pros and cons and that all points of views are encouraged. Directors understand that respectful disagreement is a mark of a healthy Board.

(g) Any Director can suggest changes to a Proposal. The Proposal can be modified by Board agreement.

Rule 7: Decision Making

(a) All Directors will be given an opportunity to speak at least once and not more than twice on each Proposal.

(b) After a Proposal has been presented and thoroughly discussed, the President will ask if the Board is ready to vote on the Proposal. No one Director or a minority may block a decision.

(c) If the Board is not ready to vote, the President may call for a nonbinding simple straw poll (show of hands) and further discussion. As a result of the discussion, the President may suggest or request modifications and check again for agreement on whether to vote.

(d) Votes shall be by a show of hands, but if the Board agrees, votes can be by written ballot.

Rule 8: Ending the Meeting

(a) There will be time on the Agenda at the end of the meeting for the President to summarize the progress made at the meeting.

(b) The Minute Taker will summarize agreements made and the follow-up action steps agreed to by the Board, clarifying the tasks, the person(s) responsible, and the task time limits.

(c) The Directors will remark on their personal experience (meaning, learning, or impressions) during the meeting and make suggestions on what to continue doing and what to change to improve future meetings. The President and Facilitator will implement feasible ideas at the next meeting.

(d) When the Agenda is complete, or the time established for the end of the meeting is reached, the President will close the meeting. However, the meeting can continue after the established time limit if there is at least two-third majority agreement to extend the meeting for a specified time period.

**Ecology Learning Center
Conflict of Interest Policy**

**Article I
Purpose and Overview**

Administrators, directors and officers of the Ecology Learning Center (“the Corporation”) have an obligation to carry out their responsibilities within guidelines that minimize and make transparent actual or potential Conflicts of Interest. This Conflict of Interest Policy establishes an ethical framework of transparency within which the Corporation wishes to conduct its affairs. The purpose of this Policy is to provide general direction so that administrators, directors, and officers will be aware of and comply with their obligations.

One kind of Conflict of Interest exists when an Interested Person has an Outside Commitment Interest that may be substantially affected by a matter under discussion by the Corporation, as specified in Article II.2.

A second kind of Conflict of Interest exists when an Interested Person stands to receive a Substantial Financial Benefit from the matter under discussion, also as specified in Article II.3.

If an Interested Person or the Board believes that a Conflict of Interest may exist, the Interested Person and the Board shall follow the procedures outlined in Article III. These procedures entail disclosure and, in certain cases, recusal.

This Policy also includes restrictions on compensation decisions, as well as confidentiality provisions.

**Article II
Definitions**

1. Interested Person

Any current or recent (within the past 12 months) director, officer, or administrator (the Executive Director and any other employee having management responsibilities) of the Corporation is an Interested Person.

2. Outside Commitment Interest

An Interested Person has an Outside Commitment Interest if the person has, directly or indirectly, or through a Family Member:

- a.** A legal commitment, including by virtue of employment or a volunteer position, to serve the best interests of another entity or individual; or
- b.** An actual or potential ownership interest in any entity.

An Outside Commitment Interest is not necessarily a Conflict of Interest. Under Article III, Section 3, an Interested Person who has an Outside Commitment Interest may have a Conflict of Interest only if the Board determines that a Conflict of Interest exists.

3. Substantial Financial Benefit

A Substantial Financial Benefit is a financial benefit that is more than *de minimis* (\$250) and is not incidental to a larger benefit to the general public.

4. Family Member.

A Family Member is a:

- (a) spouse or domestic partner;
- (b) parent or grandparent;
- (c) child, grandchild or great grandchild;
- (d) brother or sister; or
- (e) spouse or domestic partner of a child, parent, brother, sister, grandchild or great grandchild.

5. Conflict of Interest. A Conflict of Interest shall exist if:

(a) an Interested Person has an Outside Commitment Interest that will be substantially affected, either positively or negatively, by the matter under discussion; or

(b) there is a significant chance that an Interested Person or a Family Member of an Interested Person will receive a Substantial Financial Benefit from the matter under discussion.

Article III Procedures

1. Duty to Disclose

Any Interested Person having knowledge of any actual or potential Conflict of Interest must disclose the existence of the Outside Commitment Interest or Substantial Financial Benefit and be given the opportunity to disclose all material facts to the Board directors.

2. Legal Advice and Other Avenues

The Board may seek legal advice if it is uncertain as to whether a conflict exists, or as to how to address a conflict. The President of the Board may, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement. In exceptional circumstances involving significant transactions, the Board may request that the transaction be approved by the Attorney General or by the Superior Court in an action in which the Attorney General is joined as a party, in accordance with 13-B Maine Revised Statutes Annotated section 718(3), as amended.

3. Determining Whether a Conflict of Interest Exists

After disclosure of the Outside Commitment Interest or Substantial Financial Benefit and all material facts, and after any discussion with the Interested Person(s), the disinterested Board directors shall determine if a Conflict of Interest exists.

The determination that a Conflict of Interest exists shall not preclude the Board (other than the conflicted Interested Person(s)) from approving the matter, but such determination shall require the Board to follow the procedures outlined in Article III, Section 4 hereinbelow.

4. Procedures for Addressing the Conflict of Interest

a. An Interested Person who has a Conflict of Interest may make a presentation at the Board meeting, but after such presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the Conflict of Interest.

b. If the Conflict of Interest involves a Substantial Financial Benefit to the Interested Person, after exercising due diligence, the Board may consider whether the Corporation can obtain with reasonable efforts a more advantageous transaction from an individual or entity that would not give rise to a Conflict of Interest.

c. The Board shall determine by a majority vote of the disinterested directors whether the transaction is in the Corporation's best interest, for its own benefit, and whether it is fair and equitable to the Corporation. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction, and upon what terms, if any, to minimize the Conflict of Interest.

4. Violations of the Conflicts of Interest Policy

a. If the Board has reasonable cause to believe an Interested Person has failed to disclose an Outside Commitment Interest or Substantial Financial Benefit, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose.

b. If, after hearing the person's response and after making further investigation as warranted by the circumstances, the Board determines the person has failed to disclose an Outside Commitment Interest or a Substantial Financial Benefit, it shall take appropriate steps to remedy the non-disclosure.

c. Failure to identify an Outside Commitment Interest or a Substantial Financial Benefit at the time a transaction or arrangement is entered into shall not automatically void the transaction or arrangement, and the Board may follow the procedures of this Article III after the consummation of the transaction or arrangement.

Article IV Records of Proceedings

The minutes of the Board shall contain:

a. The names of the persons who disclosed or otherwise were found to have an Outside Commitment Interest or Substantial Financial Benefit, the nature of the Outside Commitment Interest or Substantial Financial Benefit, any action taken to determine whether a Conflict of Interest was present, and the Board's decision as to whether a Conflict of Interest in fact existed; and

b. The names of the persons who were present for discussions and votes relating to the transaction, the content of the discussion, including any alternatives to the proposed transaction, and a record of any votes taken in connection with the proceedings.

Article V Compensation

a. A voting member of the Board who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.

b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.

c. A voting member of the Board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation, either individually or collectively, is not prohibited from providing information to any committee regarding compensation.

d. The Board shall ensure that any compensation paid to employees, and any compensation over \$10,000 per year paid to independent contractors, even if not Interested Persons, is "reasonable" for the purposes of Internal Revenue Code Section 4958 and accompanying regulations. Whenever practicable, the Board shall base its reasonableness determination on at least three comparable examples, taking into account the job description, the size and nature of the corporation, the experience of the applicant, any benefits, and the geographic location.

Article VI Inside Information

a. An Interested Person shall not use inside information of the Corporation for his/her personal benefit, or use such inside information or his/her position as an Interested Person to the detriment of the Corporation. Inside information is information obtained through the Interested Person's position in the Corporation that has not become public information.

b. An Interested Person shall keep information learned during the course of the Corporation's activities in confidence when the information concerns the administration and activities of the Corporation that are not generally available to the public, except where the Interested Person has reasonable cause to believe that the Corporation or its employees is in violation of any federal, state or local law, rules or regulation, or has reasonable cause to believe that the Corporation's activities risk the health or safety of that Interested Person or any other individual.

Article VII Annual Statements

Each Interested Person shall annually sign a Disclosure Statement affirming that such person:

- a. Has received a copy of the Conflict of Interest policy.
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the Corporation is charitable and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

CERTIFICATION

I, the undersigned, do hereby certify that the above and foregoing Conflict of Interest Policy was duly adopted on 12/11/18 by the Corporation at a regular meeting of the Board of Directors held on due notice and in compliance with its Bylaws at which time a quorum was present.

J. Hirsch (Signature)

Date: 12/11/2018

Solomon Hirsch (Print Name) Secretary

Ecology Learning Center
Conflict-of-Interest Disclosure Statement For Calendar Year _____

To be completed annually by every Director, Officer, and administrator and retained by the Secretary or his/her designee.

Please complete Items A and B, and sign and date the statement and return it to the board chair.

- A. The following are relationships, Outside Commitment Interests or situations involving me or a Family Member which I consider might result in or appear to be an actual, apparent or potential Conflict of Interest between such Family Members or myself on one hand and the Corporation on the other.

For-profit corporate directorships, positions and employment with:

Nonprofit volunteer or paid positions:

Memberships in the following organizations:

Contracts, business activities and investments with or in the following organizations:

Other relationships and activities:

- B. My primary occupation at this time is:

I have read and understand the Corporation's Conflict of Interest Policy and agree to be bound by it. I will promptly inform the Board President/Chair of the Corporation of any material change that develops in the information contained in the foregoing statement. I understand that the Corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Type/print name

Signature

Date

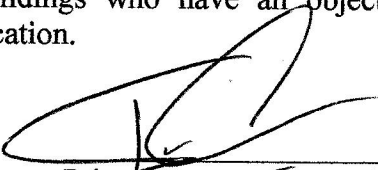
Ecology Learning Center

Nondiscrimination Policy

Ecology Learning Center admits students of any race, color, sex, sexual orientation, gender identity, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students. Ecology Learning Center does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, age, religion, national origin, ancestry, disability or ability, socio-economic status, veteran or marital status or any legally protected status in administration of its employment decisions, volunteer relationships, educational policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs.

Statement in Support of Nondiscrimination Policy

1. Future brochures, application forms, advertisements, and catalogues dealing with student admissions, programs, and scholarships, as well as all written advertising used as a means of informing prospective students of the Ecology Learning Center's programs, will contain a statement of the school's nondiscrimination policy.
2. The Ecology Learning Center will maintain records to support its nondiscrimination policy according to the provisions of Section 7 of Revenue Procedure 75-50. In particular, the school will maintain: (1) records indicating the racial composition of the student body, faculty, and administrative staff for each academic year; (2) records sufficient to document that scholarship and other financial assistance is awarded on a racially nondiscriminatory basis; (3) copies of all brochures, catalogues, and advertising dealing with student admissions, programs, and scholarships (schools advertising nationally or in a large geographic segment or segments of the United States need only maintain a record sufficient to indicate when and in what publications their advertisements were placed); and (4) copies of all materials used by or on behalf of the school to solicit contributions.
3. The Ecology Learning Center does not have any incorporators, founders, board members, and donors of land or buildings who have an objective of maintaining segregated public or private school education.


Print name: Ian Collins
Chair, Ecology Learning Center
Date: 3/3/19

FARMINGDALE

Residents to mull funding

Meeting to consider approval of \$1.7M for fire station set for Dec. 6

BY SAM SHEPHERD
Staff Writer

FARMINGDALE — Town residents will meet in December to decide whether to approve \$1.7 million in funding for a new fire station.

This comes one month after selectmen rejected all bids for the project because they were \$548,000 to \$776,651 more than the \$1 million the town was approved to spend.

Voters approved \$1 million for the station in 2017. Since none of that was spent, the project would have to go out to bid again if funding is approved, at the special town meeting.

The meeting is scheduled for 6 p.m. Dec. 6 at Hall-Dale High School. The town's attorney, Mary Dennison, will be the moderator.

Selectman Jim Grant made the motion at a selectmen's meeting to "start the loan process" based on a 20-year loan for \$1.7 million. It passed unanimously.

Town Clerk Rose Webster said interest rates are locked in at 4 percent until Dec. 30, but selectmen urged her to get the money in under budget.



Staff photo by Joe Phelan
This photo shows the site of a proposed new Farmingdale fire station on Maine Avenue, as seen May 8.

“If we say we want \$1.7 million but it comes in at \$1.4 (million), that's all we have to borrow. The bond bank, once you go there, you have to say what you want.”

Webster used this year's budget, plus the proposed annual payment for each bond term, to estimate the effect on the property tax rate. She found that a 20-year loan would have raised the rate to \$16.89 per \$1,000 of assessed value, a 25-year loan would raise it to \$16.82 per \$1,000 and a 30-year loan would raise it to \$16.77.

The town's property tax rate is now \$16.30 per \$1,000.

TOWN CLERK ROSE WEBSTER

row less money than what it is seeking if the project comes in under budget.

by the Sept. 25 deadline. The lowest was \$1,543,000, from West Rockport-based Bruce Lauka Inc., for a wood-frame structure. The highest bid came from Brewer's Nickerson and O'Day, at \$1,776,651.

Town officials indicated a high cost of materials drove up bid prices.

The current station at 289 Maine Ave. is cramped, with the trucks having less than a foot of clearance between mirrors. The plan is to build a three-bay, 80-foot-by-80-foot station, with a 100-foot-by-100-foot parking lot.

The future site of the station was cleared in May and now is empty. Selectman Wayne Kilgore said in September that the town paid \$190,000 in November 2017 for the lot, which is just north of Gosline's Hardware on Maine Avenue, also known as U.S. Route 201 and Route 27.

Webster said she is in the process of confirming the wording of the warrant article, and it is unclear whether the town will need to nullify the June 2017 approval of \$1 million to go forward with more funding.

AUGUSTA

City councilors vote to become food sover

BY KEITH EDWARDS
Staff Writer

AUGUSTA — The city is now a food sovereign community.

City councilors voted unanimously Thursday to designate Augusta as such, meaning farmers and other food producers within the city may sell directly to their customers, on their premises, without state or federal regulation or inspection.

Mary Gingrow-Shaw is a gardener with a small farm stand on South Belfast Avenue where, since her retirement from working as deputy auditor for the state, she has sold vegetables she grows there. She said Augusta adopting a food sovereignty ordinance will allow her also to sell relish, pickles and salsa at her farm stand that she makes, without having to get her home's kitchen inspected and licensed for food production.

"I've always made relish and salsa (to give as gifts) and everyone loves it," Gingrow-Shaw said. "It's always been used to make...

IRS Form 1023
Attachment G

pass a food ordinance, at grow-Shaw's farm. She too is licensed for food production, and was intimidated all the requirements she have to comply with changes she'd have to make in the kitchen of her home to meet those standards. Gingrow-Shaw also said even if she could get a license, it probably would be worth the effort and expense of meeting state requirements, including having the recipes for any food produced approved by a food scientist at the University of Maine, in Orono, before she could be sold.

She said being able to sell items such as salsa and relish will help her make a little more money at her farm stand, Shaw's Farm Stand, because she can charge more for a jar of salsa than she would be able to charge for the tomatoes and other vegetables used to make it.

Kristin Collins, another...

was reported on Fairview Street.

3:16 p.m., suspicious activity was reported on Kennedy Memorial Drive.

IN PHILLIPS, Friday at 8:32 a.m., vandalism or criminal mischief was reported on Main Street.

IN PITTSFIELD, Thursday at 3:08 p.m., mischief was reported on Pelton Avenue.

IN RANGELEY, Thursday at 4:25 p.m., trespassing was reported on Loon Lake Road.

IN ROCKWOOD, Thursday at 11:36 a.m., trees down was reported on Maynard Road.

IN SKOWHEGAN, Thursday at 5:04 p.m., suspicious activity was reported on Cariani Street.

6:10 p.m., threatening was reported on Pine Street.

IN ST. ALBANS, Thursday at 3:39 p.m., theft was reported on Mountain Road.

IN WATERVILLE, Thursday at 9:17 a.m., suspicious activity was reported on Donald Street.

11:38 a.m., theft was reported on Dalton Street.

11:37 a.m., burglary of a motor vehicle was reported in JFK Plaza.

12:15 p.m., assault was reported on Main Street.

was reported on Loon Road.

at 12:25 a.m., a harassment complaint was reported on Anderson Lane.

IN CHENTON, Thursday at 9:09 a.m., fraud or forgery was reported on Mutton Lane.

Friday at 1:30 a.m., suspicious activity was reported on Railroad Street.

2:57 a.m., suspicious activity was reported on Pleasant Street.

IN EUSTIS, Thursday at 10:57 a.m., trespassing was reported on Main Street.

IN FAIRFIELD, Thursday at 11:05 a.m., assault was reported on Prescott Drive.

IN FARMINGTON, Thursday at 11:28 a.m., theft or fraud was reported on Wilton Road.

11:29 p.m., a domestic disturbance was reported on Lamkin Lane.

Friday at 7:23 a.m., a domestic disturbance was reported on Moore Avenue.

IN HARTLAND, Thursday at 8:12 a.m., a harassment complaint was reported on Ford Hill Road.

IN ST. THURSDAY at 8:05 a.m., suspicious activity was reported on Andromeda Lane.

ARRESTS

IN WATERVILLE, Thursday at 7:05 p.m., Zackery Smith, 28, a transient, was arrested on charges of operating after suspension with a prior conviction.

7:17 p.m., Natalie Johansen, 36, a transient, was arrested on a warrant.

Friday at 2:08 a.m., Sherry George, 62, of Winslow, was arrested on a charge of violating conditions of release.

gally swap, a way to sensibly what they make.

"It's kind of a craft in Maine, to put up home goods, pantry goods. A lot of people have gardens and can and preserve what they make," he said. "To be able to put those things out and be able to sell them, I think, is a good thing. It's not mass-produced food, where you could have a community Oct. 24.

Keith Edwards — 621-5647
 kedwards@centralmaine.com
 Twitter: @keithward54

Ecology Learning Center

Notice of Nondiscriminatory Policy as to Students

Ecology Learning Center admits students of any race, color, sex, sexual orientation, gender, preference, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students. Ecology Learning Center does not discriminate on the basis of race, color, sex, sexual orientation, gender, preference, age, religion, national origin, ancestry, physical or mental disability, veteran or marital status or any legally protected status in administration of its employment decisions, volunteer relationships, educational policies, admissions policies, scholarship and loan programs, and athletic or other school administered programs.

Attached is a sample from another notice. Please make the heading be the same size as the sample, but replace the school name with, "Ecology Learning Center" and the body text above, of course.

Friday

Appointments

The 66th Annual
 Holiday Craft Fair

at the
 Middle School
 Academy
 100
 St. Albans, VT 05422

Christmas
 Show and
 Sale

Windsor PAWS
 PTO Craft/
 Vendor Fair
 & Kids ONLY
 Shopping
 Room
 Saturday, Nov. 17
 9 a.m. - 2 p.m.

BAKED BEAN and CHOP SUEY SUPPER
 Clinton
 Methodist Church
 Sat., Nov. 17, 4:00-6:00 p.m.
 Adults \$7.00 - Children \$4.00
 Proceeds to Benefit Community Service Projects

SOMERSET HUMAN SOCIETY
 474-6493

Meet Mason & Dawson!
 Mason is a 3 year old male Black Lab Beagle mix and Dawson is an 8 year old, male Yellow Lab Terrier mix. Mason is full energy and VERY obsessed with his tennis ball. Dawson has a few minor medical issues we are currently treating (skin allergies) but overall he is in good health. Dawson and Mason are border pair and they would like to stay.

Political Advertisement

I can't thank you for your vote of confidence.

I am honored to serve as a State Representative for House District 109.