

**Gateway Science Academy Board of Directors Meeting
February 7, 2023, at 4:00 pm**

**6025 Chippewa Street, Ste#206
St. Louis, MO 63109**

**Zoom Meeting ID: 865 8205 8202
Password: Gators**

AGENDA

Call to Order	Dr. Bagwell
Roll Call	Dr. Bagwell
Mission Statement	Dr. Bagwell
Approval of the Agenda	Dr. Bagwell
Public Input Session	Dr. Bagwell

(Please note, the GSA Board public participation policy allows each speaker no more than three minutes, and each topic is limited to no more than 20 minutes except with the concurrence of the majority of the Board. Individuals who do not have an opportunity to speak during the allotted time will be given the first opportunity at the next regularly scheduled meeting, and they can also submit their comments via email to gsaboard@gsastl.org)

Announcements/Acknowledgements

GSA on the News Mr. Blackstone

Consent Agenda *Dr. Bagwell*

Approval of December 14, 2022 Meeting Minutes *Dr. Bagwell*
Approval of November and December 2022 Financials *Mr. Damar*
Approval of Personnel Report *Mr. Blackstone*

Items for Action

Approval of 2023.2024 Academic Calendar *Mr. Blackstone*
Approval of Updated Salary Scale *Mr. Blackstone*

Student Achievement and Activities

Superintendent's Report Mr. Blackstone

Student Achievement
School Dashboard
23.24 Enrollment Update and PreK Expansion

Board Related:

GSA Representation on NPL Board Mr. Durhan
Board Evaluation Mr. Blackstone
Board Training Session Dr. Bagwell
Personal Financial Disclosure Submissions Dr. Bagwell
Conflict of Interest Policy Acknowledgement Mr. Blackstone

Other Business:

Facility Update Mr. Blackstone

Adjourn the Meeting Dr. Bagwell

Items in italics are action items.

**Gateway Science Academy
Board of Directors Meeting
December 14, 2022, at 4:00 pm**

**6025 Chippewa Street, Ste#206
St. Louis, MO 63109**

**Zoom Meeting ID: 867 2404 6735
Password: Gators**

MEETING MINUTES

1. Session Opening:

Dr. Bagwell commenced the meeting to order with the roll call at 4:04 pm.

Members Present: Tim Bagwell, Ben Diefenbach, Ali Durhan (online, left at 4:30), Jacquelyn Lewis-Harris (online), Patricia Hunt (online)

Members Absent: Orville (Beau) Goerger, Kennedy Maranga

GSA: Brian Schick – DTL, Nuh Celik – Principal (Online), Matt Sagnak – Asst. Superintendent (Online)

Concept Schools: Engin Blackstone – Superintendent, Hasan Damar – Treasurer (online)

Dr. Bagwell read the mission statement.

2. Adopt an Agenda:

Mr. Diefenbach made a motion to adopt the agenda. Dr. Lewis-Harris seconded.

Roll Call to Adopt the Agenda:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Motion approved.

3. Public Input:

None

4. Announcements/Acknowledgements

Mr. Blackstone shared the new piece at Channel 4 about the perfect ACT score of a GSA student.

5. Approval of the Consent Agenda

Mr. Diefenbach made a motion to approve the consent agenda, and Mr. Durhan seconded.

Approval of October 12, 2022, Meeting Minutes

No discussion

Approval of October 2022 Financials

The Board Finance Committee met on November 30 and reviewed the October 2022 financials. Mr. Damar presented the budget details below:

- The October P&L report shows \$2,328,346 total revenue and \$1,943,668 expenses. It shows a \$384,678 surplus.
- YTD surplus is \$1,260,187.
- YTD revenue is 40.5%, and expenditure is 34.9%. They are expected to be close to 33.3%
- The total cash balance as of October 31, 2022, is \$5,021,784. We have 89 days of unrestricted cash on hand.
- The total loan balance is \$3,146,135

Approval of Personnel Report

Mr. Blackstone presented the new hires and resignations since August 10, 2022.

Roll Call to Approve the Consent Agenda:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Consent agenda approved unanimously.

6. Items for Action:

Approval of FY22 Audit Report

Mr. Damar presented the highlights of the FY22 audit report and responded to the questions. He stated that his team did not encounter any problem while working with the auditor, and there is no finding in the report.

Mr. Diefenbach made a motion to approve the FY22 audit report, Dr. Lewis-Harris seconded.

Roll call to Approve the FY22 Audit Report:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Motion approved unanimously.

Approval of Holiday Bonus

The GSA Administration and Finance Committee recommends \$250 extra pay for full-time contracted employees and \$125 for part-time contracted employees in December as a token of the Board's appreciation. The total amount will be approximately \$60,000, and the current budget has adequate funds to support this payment.

Mr. Diefenbach made a motion to approve the Holiday Bonus, Mrs. Hunt seconded.

Roll Call to Approve the Holiday Bonus:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**, Ali Durhan: **Aye**

Motion Approved unanimously.

7. Student Achievement and Activities - Superintendent's Report

21.22 Student Achievement Data:

Dr. Schick, Director of Teaching and Learning, presented the student achievement updates along with the current priority academic priorities. He stated that the mid-year School Success Plan review meetings are just completed, and the new benchmark assessment in Reading is implemented for the first time.

School Dashboard

Mr. Blackstone briefly introduced PowerSchool Dashboard, which is the new School Information System.

8. Board Related:

Board Training

The Board watched the 7-min training video prepared by the KC Smart, and shared by the MCPSA. It was an intro session, and the Board will continue to watch other sessions in the following meetings.

9. Other Business:

Facility Discussion:

Mr. Blackstone mentioned about the ongoing search process and will keep the Board updated if there is any progress.

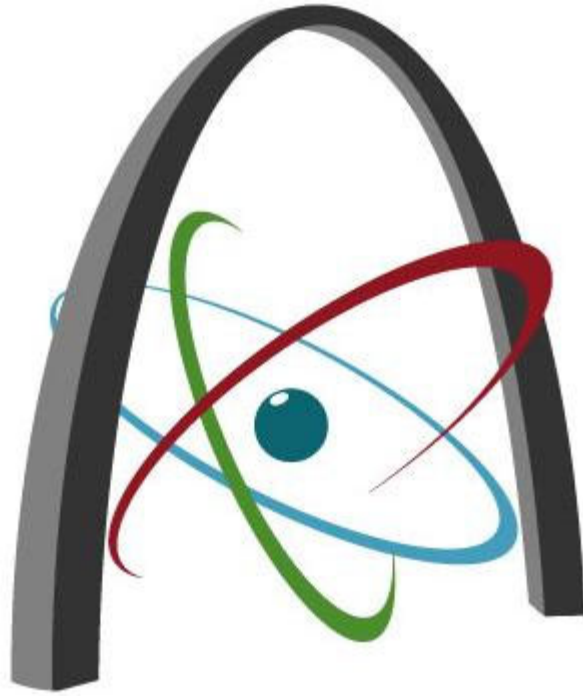
9. Adjourn the Meeting

Mr. Diefenbach made a motion to adjourn the meeting; Mrs. Hunt seconded.

Roll Call to Adjourn:

Tim Bagwell: **Aye**, Ben Diefenbach: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**

The meeting adjourned at 4:59 pm.



GATEWAY SCIENCE ACADEMY
of
ST. LOUIS

February 8, 2022

FINANCIAL STATEMENTS

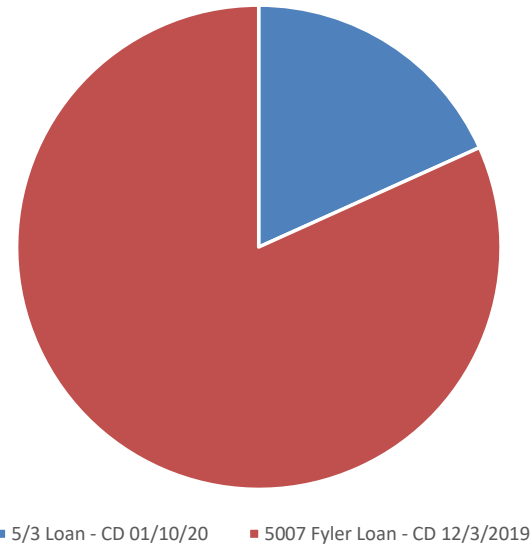
GSA Financial Dashboard December 2022

- GSA has \$ 1,944,086 surplus at the end of December 2022.
- Total cash-in-hand is \$ 5,331,014.33.
- Unrestricted days cash on hand: 85.29.
- Long-term loan total is 3,037,656.
- Total Enrollment in December 2022 is 1518.
- 22-23 K-12 Estimated ADA is 1375.
- 22-23 K-12 Estimated WADA is 1559.54.

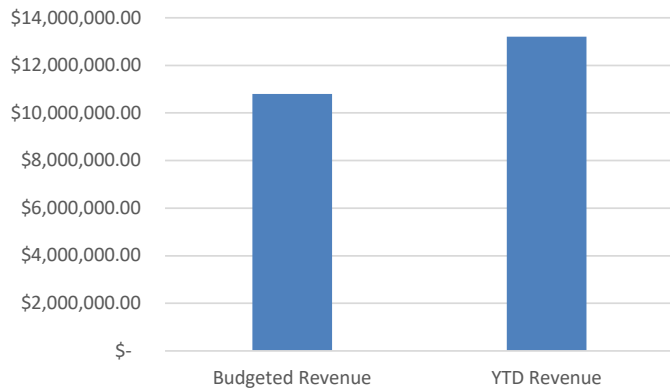
Budgeted Revenue	\$ 10,801,236.00	50.00%
YTD Revenue	\$ 13,201,513.76	61.11%

Budgeted Expenditures	\$ 10,735,686.50	50.00%
YTD Expenditures	\$ 11,257,428.18	52.43%

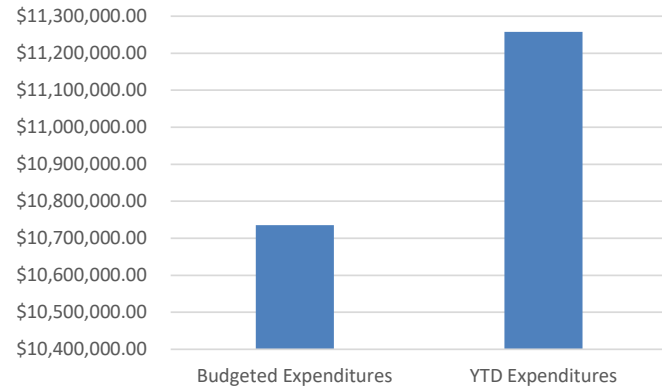
Loan Details



Budget Vs Actual - Revenue



Budget Vs Actual - Expense



Definition of Terms

ADA: Average Daily Attendance

WADA: Weighted Average Daily Attendance

YTD: Year to Date

Gateway Science Academy of St Louis
Budget Vs Actual
As of December 31, 2022

	July 22 - Dec. 22	FY 2023 Budget	% of Budget
Income			
Local Revenue	1,225,536.43	2,315,595.00	52.93%
State Revenue	8,897,753.90	15,982,539.00	55.67%
Federal Revenue	3,078,223.43	3,304,338.00	93.16%
Total Income	\$ 13,201,513.76	\$ 21,602,472.00	61.11%
Expense			
Salaries	5,746,072.91	10,677,583.00	53.81%
Benefits	1,878,146.81	4,271,033.00	43.97%
Professional Services	526,285.83	727,000.00	72.39%
Property Services (Rent, Repairs, Cleaning)	612,758.84	1,227,623.00	49.91%
Transportation Services	1,648.01	50,000.00	3.30%
Building & Property Insurance	82,994.52	120,587.00	68.83%
Communication (Phone, Printing, Ads)	33,187.50	135,000.00	24.58%
Management, Membership Fees and Other Dues	1,104,569.74	2,185,247.00	50.55%
Other Purchased Services (Student Activities)	74,544.61	157,000.00	47.48%
General Supplies (Supplies, Textbooks, Uniforms, etc.)	1,122,599.59	1,728,000.00	64.97%
Interest Expense	64,497.09	133,800.00	48.20%
Capital Outlay	10,122.73	58,500.00	17.30%
Total Expense	\$ 11,257,428.18	\$ 21,471,373.00	52.43%
Net Income	\$ 1,944,085.58	\$ 131,099.00	1482.91%

Difference Between Budget and YTD Actuals	Color Codes
Difference is less than 4%	
Difference is more than 4% but less than 15%	
Difference is more than 15%	

December Perc. 50.00%
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Explanations

Income
Federal Revenue: \$1,126,102.52 ESSER III reimbursements. \$364,183.32 FY22 Title I Reimbursement. 735,300.27 ARP FY23 Reimbursement.
Expense
Professional Services: NWEA \$23,652. Imagine Learning \$140,000. Great Minds \$ 66,303. Illiminate Education \$17,091. Southside Early Childhood \$14,500. IXL \$12,444. McGraw Hill \$21,206.
Building & Property Insurance: \$66,488.92 insurance payment for FY23.

Dec 31, 22

ASSETS

Current Assets

Checking/Savings

1072 · Bill.com Money Out Clearing	-2,329.39
1111-02 · Fifth Third Bank 8758	3,315,819.88
1111-05 · Mid West Bank	14,043.50
1111-06 · Midwest Savings Account	2,001,150.95

Total Checking/Savings 5,328,684.94

Other Current Assets

1400-00 · Other Current Assets

1411 · Security Deposits	2,000.00
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Total 1400-00 · Other Current Assets 2,000.00

Total Other Current Assets 2,000.00

Total Current Assets 5,330,684.94

Fixed Assets

1500-00 · Fixed Assets

1529 · Soft Costs	56,219.06
1520 · Buildings	5,232,547.78
1521 · Building Improvements	5,373,303.87
1531 · Improvements Other Than Building	477,519.75
1541 · Equipment	2,047,744.09
1542 · Classroom Instructional Apparatus	614,177.07
1543 · Vehicles	227,783.50
1549 · Accumulated Depreciation	-7,505,644.49

Total 1500-00 · Fixed Assets 6,523,650.63

Total Fixed Assets 6,523,650.63

TOTAL ASSETS 11,854,335.57

LIABILITIES & EQUITY

Liabilities

Current Liabilities 108,464.67

Long Term Liabilities

2121 · Loans Payable

5/3 Loan - 2022	2,666,664.00
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5007 Fyler Loan - CD 12/3/2019	370,992.30
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Total 2121 · Loans Payable 3,037,656.30

Total Long Term Liabilities 3,037,656.30

Total Liabilities 3,146,120.97

Equity

3113-00 · Unrestricted Net Assets 6,764,129.02

Net Income 1,944,085.58

Total Equity 8,708,214.60

TOTAL LIABILITIES & EQUITY 11,854,335.57

GSA 2023-2024 ACADEMIC CALENDAR

2-3: New Teacher Orientation
 4-11: All Staff Summer Institute
 10-11: Student Orientations
 14: First Day of School

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 Student Days
 20 Returning Staff Workdays
 22 New Staff Workdays

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

15: Parent/Teacher Conferences
 12:30-6:30
 15: Early Dismissal
 Smiley & South at 12:00 pm
 Fyler at 11:40 am
 16: PD Day-III (No Students)
 19: Presidents' Day – No School

19 Student Days
 20 Staff Workdays

4: Labor Day
 21: Parent/Teacher Conferences
 12:30-6:30
 21: Early Dismissal
 Smiley & South at 12:00 pm
 Fyler at 11:40 am
 22: PD Day-I (No Students)

SEPTEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Student Days
 20 Staff Workdays

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

15: End of 3rd Qtr.
 (Total School Days:135)
 18-22: Spring Break
 25: School Resumes

16 Student Days
 16 Staff Workdays

18: End of 1st Qtr.
 (Total School Days: 46)
 19: PD Day-II (No Students)
 20: Fall Break

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Student Days
 21 Staff Workdays

APRIL 2024						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

10: No School
 18: Parent/Teacher Conferences
 Thursday, 12:30-6:30
 18: Early Dismissal
 Smiley & South at 12:00 pm
 Fyler at 11:40 am
 19: PD Day-IV (No Students)

20 Student Days
 21 Staff Workdays

10: Parent/Teacher Conference
 12:30-5:00
 10: Early Dismissal
 Smiley & South at 12:00 pm
 Fyler at 11:40 am
 22-24: Thanksgiving Break

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

19 Student Days
 19 Staff Workdays

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

24: Last Day of School-Early Dismissal
 Smiley & South at 12:00 pm
 Fyler at 11:40 am
 (Total School Days:178)
 27: Memorial Day

18 Student Days
 18 Staff Workdays

20: End of 2nd Qtr.
 (Total School Days: 86)
 21-2: Winter Break

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

14 Student Days
 14 Staff Workdays

JUNE 2024						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

1st Qtr. Aug. 15 - Oct. 18: 46 Days
 2nd Qtr. Oct. 23 - Dec. 20: 40 Days
 3rd Qtr. Jan. 4 – March 15: 49 Days
 4th Qtr. March 25 - May 24: 43 Days

Summer School: May 29-June 21
 19: Juneteenth
 178 Student Days
 189 Staff Workdays

3: Work Day/Records Day
 (No Students)
 4: School Resumes
 15: MLK Day – No School

JANUARY 2024						
S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 Student Days
 20 Staff Workdays

Board Approval Date: