

REQUIRED BOARD POLICY CHECK LIST 2021-2022 UPDATE

CHARTER: Kansas City Girls Preparatory Academy

DATE: 11/12/22

REVIEWER: _____

This school uses MCPSA Model Policies YES NO - Some of our founding board policies are from other sources. For all updates the school has chosen MCPSA Model Policies.

MCPSA revises their policies to match changes in statutes. Boards should make sure their policy is the most current.

Numbers listed in policy name section correspond to MCPSA policy series. Add page numbers to the column on the right (PAGE#) to match your school's policy manual/submission.

FEDERAL AND STATE REQUIRED POLICIES

SECTION 1: BOARD GOVERNANCE

POLICY NAME	PAGE #
Model Bylaws 10	KCGPA Bylaws (on website here)
Conflict of Interest Model Policy 31	29
Sunshine Law Model Policy 36	37
Nepotism Model Policy (NEW) 48	29
Prohibition Expenditures Model Policy (NEW) 49	34

SECTION 2: BOARD FINANCE

POLICY NAME	PAGE #
Annual Operating Budget Model Policy 56	169
School Accounting System Model Policy 61	195
Audit and Financial Statements Model Policy 62	170
Payroll Model Policy 63	188
Federal Fiscal Compliance Model Policy 64	110
Capital Assets Accounting Model Policy 68	201
State Tax Sources Model Policy 69	189
State and Federal Projects Model Policy 70	175
Borrowed Funds Model Policy 71	190
Bonded Indebtedness Model Policy 72	191
Authorized Signatures Model Policy 73 (SEE COMMISSION POLICY)	196

SECTION 3: HUMAN RESOURCES

POLICY NAME	PAGE #
Family and Medical Leave Act Model Policy 84	231
Equal Employment Opportunity Model Policy 106	214

Harassment Model Policy 108	235
Drug Free Workplace Model Policy 116	246
Personnel Evaluations Model Policy 132	20; 221
Staff Complaints And Grievances Model Policy 135	240
Personal Leave Model Policy 138	243
Communicable Diseases Model Policy 142	157
Employee Information Sharing Model Policy 149	233
Victims' Economic Security and Safety Act (VESSA) (NEW) 150	230

SECTION 4: SCHOOL OPERATIONS

POLICY NAME	PAGE #
Civil Rights, Title IX, Section 504 Model Policy 154	50
Title IX Sexual Harassment Model Policy 155	53
Official School Year And School Day Model Policy 164	46
School Calendar Model Policy (NEW) 166	47
School Annual Report Model Policy 168	107
Public Inspection Model Policy 169	89
Title I Model Policy 170	113
Equal Educational Opportunity Model Policy 171	78
Students of Legal Age Model Policy 172	147
Student Educational Records Model Policy 173	104
Health Information Records Model Policy 174	101
School Safety Plan and Emergency Closing Procedures Model Policy 175	308
Communicable Diseases Model Policy 176	157
Distribution of Medicine Model Policy 177	158
Immunizations Model Policy 179	156
Student Group Use of Facilities Model Policy 183	168
Student and Classroom Observations Model Policy 186	85
School Attendance Model Policy 187	145
Eye Protection Model Policy 190	144
Textbooks Model Policy 191	261
Parents and Student Complaints and Grievances Model Policy (NEW) 192	97
Technology Acceptable Use Model Policy 193	298
Drug Free Schools Model Policy 195	143
Student Fees Model Policy 196	148
Student Records Model Policy 197	109
Reporting of Child Abuse and Neglect Model Policy 198	138
Discipline Model Policy 199	123
Volunteers and Chaperone Model Policy (SECTION I REQUIRED NEW) 215	83
Weapons at School Model Policy 217	126
Student Safety Model Policy 218	133
Seclusion, Restraint and Corporal Punishment Model Policy (REVISED) 219	137
Active Shooter Training and Drills Model Policy 223	134
Age Criteria for Kindergarten Admission Model Policy 224	N/A
Program for Homeless Students Model Policy 225	284
Parental Involvement Model Policy 229	79, 93

Model Migrant Procedure 234	287
Strip Searches Model Policy 236	151
Organ, Eye, and Tissue Donation Model Policy 240	99
School Admissions Model Policy (NEW) 241	163
Missouri Student Religious Liberties Act Model Policy (NEW) 244	149
Limited Public Forum Model Policy (NEW) 246	98
Interstate Compact of Educational Opportunity for Military Children Model Policy (NEW) 246/247	215

SECTION 5: EDUCATIONAL INSTRUCTION

POLICY NAME	PAGE #
Course Requirements – Constitution, American History, Missouri Government, Civics Model Policy 266	253
Reading Instruction Model Policy 267	258
Human Sexuality & Sexually Transmitted Diseases Instruction Model Policy 268	269
Services for Students with Disabilities Model Policy 272	254
Instruction for Students with Disabilities Model Policy 273	272
Dyslexia Screening Model Policy 275	305
English Language Learners (ELL) Model Policy 276	291
Missouri Course Access and Virtual School Program Model Policy 279	289
Braille Instruction Model Policy 282	295
Physiology Textbook Model Policy 285	265

COMMISSION POLICY

SECTION 1: BOARD GOVERNANCE

SECTION 2: BOARD FINANCE

POLICY NAME	PAGE #
Two signatures on a check (SEE AUTHORIZED SIGNATURE)	167

SECTION 3: HUMAN RESOURCES

DRAFT: SECTION 4: SCHOOL OPERATIONS - PENDING APPROVAL

POLICY NAME	PAGE #
Common App	X
Digitization of student records	X
Digitization of personnel/HR records	X
Digitization of board records (founding document, legal documents, minutes, all financial documents)	X
Record Retention Policy	257

Closure Plan	Appendix to the Board-Approved Charter Application
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SECTION 5: EDUCATIONAL INSTRUCTION