

**GENESIS SCHOOL, INC.  
BOARD OF DIRECTORS  
MEETING MINUTES  
Tuesday, September 24th, 2024**

**Call to Order:**

Dr. Tom Stephens called to order the Board of Directors meeting on September 24th, 2024 at 7:30a.m. at The Genesis School Building 3800 East 44<sup>th</sup> Street, Kansas City, MO 64130 board members attended via Zoom.

**Board Members Present:**

**Board Members in attendance:** Kenda Caskey, Ashley Garrett, Dan Haley, Tina Hinds-Booth, Beth Ruf, and Dr. Tom Stephens

**Genesis Staff:** Kevin Foster, Bryan Segal, and Vincent Wright

**Action Item 1. Motion to Approve the Proposed Agenda September, 2024 Board Meeting:**

**Dr. Tom Stephens**

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

**Action Item 2. Motion to Approve Minutes from July 30th, 2024 Board Meeting:**

**Dr. Tom Stephens**

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

**Finance Report**

**Bryan Stigall**

**Month Ending August 31st, 2024 Summary Financials:**

Bryan reviewed the Financials through August using the Finance Executive Summary. Revenue exceeded expenses for the month by \$21,360. Revenue is within \$313 of budgeted amount and exceeds expenditures by \$106,515. Expenses are below budgeted amount to date, primarily because transportation and some smaller contracts have not yet been billed and paid. Assets as of August 31st, 2024 are \$3,287,454.

**Action Item 3. Motion to Approve the August, 2024 Financial Report: Dr. Tom Stephens**

Motion to approve by: Dan Haley and seconded by Beth Ruf; the motion approved unanimously.

**Academic Report**

**Vincent Wright**

**Improvement Plan Update:** Mr. Wright update the full board on the Academic improvement focus area and progress to date. Instructional leaders scored teachers on the Focused Instruction Rubric, conducted additional feedback and training based on the results and then observed and scored again. 8 of 11 teachers scored proficient (3 or above), with 3 making progress but not there yet.

**Special Education Update:** Ms. Lorie Friend of Exceptional Support Group briefed the board on the results of the 23-24 DESE program review. The school is required to address one area of non-compliance related to an individual students IEP. Ms. Friend also covered the 2024-25 school year caseload. There are currently 30 students receiving special education services, 13 of them in grades 7 and 8. 13 students have diagnosed learning disabilities and 9 receive services for other

health impairment. There are 11 students receiving Speech Therapy and 6 receiving Occupational Therapy.

**Executive Director Report**  
**Information Items:**

**Kevin Foster**

1. **Enrollment and Attendance Update:** As of September 21<sup>st</sup>, there are 182 students enrolled, 10 in Pre-K and 172 in grades K-8. For the upcoming school year we have reenrolled 84.7% of the targeted amount for students. We are still accepting applications and will discuss enrollment numbers at the board off-site. Average Daily attendance is 163 students (92.87%). To date 5 students have transferred out, 2 to KCPS and 3 to charters.
2. **Staffing Update:** There have been 2 changes to staffing identified in the staffing update. There is a new 7-8 grade science teacher and a new 7-8 grade ELA teacher.
3. **Charter Renewal Planning:** Kevin Foster updated the board on meetings with Commission staff and the status of the application narrative. The board reviewed the renewal timeline and discussed upcoming events. MAP data is expected to be released and public by November 12<sup>th</sup>. The Commission public hearing is tentatively scheduled December 3<sup>rd</sup> to support a commission vote on December 16<sup>th</sup>. The Commission has also added another site visit to the agenda, scheduled for November 12<sup>th</sup> and 13<sup>th</sup>.

**Public Comment: None Heard**

**Motion to Adjourn Meeting at 8:30 a.m. by Dr. Tom Stephens**  
**1<sup>st</sup> Kenda Caskey 2<sup>nd</sup> Beth Ruf**  
Minutes submitted by Gina Ross