



**Regular Meeting of the
Board of Directors of Citizens of the World Kansas City**

Location: Virtual Meeting via Zoom

Online Link:

<https://us06web.zoom.us/j/82794342191>

Passcode: gDSV3J

(253) 205-0468 | 126632

Date: Thursday, April 18th, 2024, 6:00pm

Proposed Minutes

1. Call to Order

Dr. Hicks called the meeting to order at 6:02 p.m.

Dr. Hicks welcomed the members of the public in attendance and gave an overview of the meeting order.

2. Roll Call by Board Chair

Dr. Hicks called roll as follows:

Present (all via video):

Hon. Ardie Bland

Mrs. Lydia Butler

Dr. Asia Foster

Dr. Sarah Hicks

Mr. Jim MacDonald

Ms. Selina Rios

Absent:

Mrs. Angela DeWilde

Ms. Brandi Finocchario

Mr. Roosevelt Lyons

Dr. Hicks determined that with 6 of 9 Board Members present, a quorum is established for purposes of holding the meeting and voting.

3. Review & Consideration of Proposed Agenda *[Board Action]*

The Board did not have any comments regarding the proposed agenda.

Hon. Bland moved to approve the agenda as presented and Ms. Rios provided a second to the motion. The motion was unanimously approved with none abstaining.

4. Public Comments

Dr. Hicks introduced herself, thanked the public, and provided an overview of the public comment process and guidelines. Dr. Hicks then invited public comment; no public comment was made.

5. Consent Agenda *[Board Action]*

- a. Review & Consideration of minutes from the March 21st, 2024 regular meeting of the Board
- b. School Dashboard
- c. Strategic Plan Dashboard
- d. Board & Committee Calendar
- e. Staffing Report
- f. Events Calendar

Dr. Hicks presented the Consent Agenda and asked the Board if any member wanted to remove any item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.

Mr. MacDonald moved to approve the Consent Agenda as proposed and Hon. Bland provided a second. The motion was unanimously approved with none abstaining.

6. Annual Site Visit Report (Missouri Charter Public School Commission) *[Information/Discussion]*

Dr. Miles introduced Mr. Shawn Williams, Deputy Director for Community Engagement for MCPSC.

Mr. Williams apologized for the technical difficulties that precluded his presentation last month. He began his presentation by highlighting the school's ranking in five distinct categories:

- Academics: Partially Meets
- Financial Management: Meets
- Learning Environment: Partially Meets
- Governance: Partially Meets
- Operations: Meets

He then took a deeper dive into standards and indicators within each category. Overall, he encouraged the Board that the school is performing and trending well, saying "while the yellow [Partially Meets] does not look as nice as the green [Meets], it's only because you've set such high goals for yourself. In comparison to the District, you're outperforming them." He reiterated the good job the school is doing.

Mr. Williams then pivoted to discussing a sponsor rebate. MCPSC receives fees from each school they sponsor. Every 2-3 years, the Commission votes to issue a rebate to the schools according to proficiency and performance. He reported that the Commission rebated the school \$45k, which was received at the end of March.

7. Board Committee Business & Reports

a. **Brand Identity Committee** (Ms. Angela DeWilde) *[Information/Discussion]*

i. Update on Committee Discussion

Dr. Miles provided a brief report that the Committee met earlier this month and discussed the parameters of the school's initial renewal offer to Citizens of the World Charter Schools.

Additionally, she reported that Mrs. DeWilde discussed the financial impact of various fee levels and structures with the Finance Committee at their March Committee meeting.

Mr. MacDonald affirmed that discussions are moving along positively and appropriately.

b. **Facilities Committee** *[Information/Discussion]*

i. Update on Facilities Search

Dr. Miles shared that the Committee has a scheduled meeting with architects and contractors next Monday on a potential site. She will have a more detailed report in May.

c. **Educational Equity Committee** (Ms. Selina Rios)

i. Review & Consideration of the 2024-2025 Academic Year Calendar *[Board Action]*

Ms. Rios deferred to Dr. Miles to present the proposed calendar.

Dr. Miles introduced the Academic Year Calendar. She shared the Committee sought feedback from teachers, which markedly included teachers missing the in-depth full-day Professional Development Days, so three full-day PDs were added back into the calendar. Those PD days will be specifically focused on increasing the rigor and pedagogy of Math & ELA, with a continued partnership with Instructional Partners.

Dr. Miles reviewed the minimum required hours, including that the proposed calendar exceeds DESE's higher threshold to have weather makeup days waived.

Dr. Foster moved to approve the Academic Calendar as proposed and Hon. Bland provided a second. The motion was unanimously approved with none abstaining.

d. **Executive Committee** (Ms. Brandi Finocchario)

i. Reminder to complete Missouri Ethics Commission before May 1st *[Information/Discussion]*

Dr. Hicks reminded the Board to complete the annual Missouri Ethics Commission online response; this is a required response for Board members and is due by May 1st.

ii. Board Candidate Presentation – Ms. Sophia Bond, US Environmental Protection Agency

Dr. Miles shared that the school was able to “draft” Ms. Bond & Mr. Brown at the Blaque KC Charter Board Draft.

Ms. Bond works at the U.S. Environmental Protection Agency, in the Office of Regional Counsel. She is also an Adjunct Professor at Johnson County Community College. Her prior experience includes roles in the U.S. Department of Education's Office of Civil Rights, Missouri Protection &

Advocacy Services, and a private law firm. Ms. Bond received her undergraduate degree in political science and African American studies from Saint Louis University before earning her law degree at the University of Missouri - Kansas City.

Ms. Bond shared her excitement to join the Board and highlighted her past experience with Civil Rights.

iii. Board Candidate Presentation – Mr. James Brown, American Century Investments

Mr. Brown currently works at as Client Portfolio Analyst at American Century Investments. Prior to his financial career, he worked at KIPP Kansas City as a Special Education Paraprofessional and football coach. He holds an MS in Finance and a BS in Sport Management.

Dr. Miles reminded the Board that they both appointments will be considered at the May meeting.

iv. Report on CSIP Score

Dr. Miles reminded the Board that in November, the Board approved her request to seek to include CSIP scoring into the school's annual APR Scoring. She used narratives and processes created during the last charter renewal process and added a cadence of communication in her request to DESE. She was pleased to report that DESE approved her request, with the following designations:

- The CSIP, developed in meaningful collaboration with internal and external stakeholders, is the product, and based upon, a data-based needs assessment: MET.
- The local board ensures that the CSIP focuses on the academic preparation and well-being of each student: MET.
- The local board regularly monitors the implementation and outcomes of the CSIP: MET.
- The CSIP guides the development and implementation of the other plans (i.e. Building Improvement Plan, ESEA, Consolidated Plan, Professional Development Plan, Assessment Plan, and Technology Plan): MET.

Therefore, the school will receive an additional 30 points (earned and possible) on the next APR report.

v. Discussion on Scheduling Annual Board Retreat

Dr. Miles reminded the Board that Mr. Brennan sent out a Doodle poll earlier this week regarding availability for a Saturday Board retreat in July.

e. **Finance & Operations Committee** (Mrs. Lydia Butler)

i. Review & Consideration of Monthly Financials (March 2024), including Check Register *[Board Action]*

Mrs. Butler presented the March Financial Report and highlighted page 6's Balance Sheet, showing a current Cash Balance over \$2.1m, with a projected year-end balance of \$2.5m.

She shared Page 7's Income Statement, highlighting:

- Year-to-date revenue of \$5.5m, against a budget of \$5.4m.
- Year-to-date expenses of \$5.1m, against a budget of \$5.0m.
- Net Income of \$355k, against a budget of \$470k.
- Forecasted year-end revenue of \$7.6m, against a budget of \$7.5m.
- Forecasted year-end expenses of \$6.9m, against a budget of \$6.7m.
- Forecasted year-end Net Income of \$711k against a budget of \$795k.
- A projected 134 days of cash on hand position, holding flat from last month.

On the revenue side, increases in revenue are still coming from unbudgeted interest income and higher-than-budgeted SpEd high needs reimbursements. On the expense side, overages continue (and will plan to continue) in staff benefits, Professional Development, occupancy service, direct student expenses, and transportation, but are offset by lower than budgeted expenses in salaries, food, and office/business expense. Mrs. Butler also again specifically noted the school's cash reserve is intentionally being built up to cover next fiscal year's planned deficit spending.

Lastly, she stated that the Finance Committee did not note anything as out of order on the Check Register or Accounts Payable.

Mr. MacDonald moved to approve the March Financial Report and Check Register as proposed and Ms. Rios provided a second. The motion was unanimously approved with none abstaining.

Mrs. Butler also reported that FY25 budget planning is on track. The team has completed an initial full draft, including revenue, staffing, and expenses/vendors. They are currently working on final projections and adjustments with the plan to present a final at the May Finance Committee with plans for Board affirmation in the May meeting.

8. Executive Director's Report (Dr. Danielle Miles) *[Information/Discussion]*

i. 2024-2025 Enrollment Update (Mrs. Katy Lineberry)

Mrs. Lineberry reported slow-and-steady enrollment. The school is currently projected to be full in the following grade levels: PK, 2, 3, 4, 5, 7, 8, with open seats currently in K, 1, and 6. She would like to see more applications, particularly in Kindergarten and First Grade; as a result, marketing/outreach efforts, including an upcoming mailer, are being tailored to the early grades.

Once offers are accepted, the registration pace is going strong; she excited for strong momentum.

9. Adjourn *[Board Action]*

Hon. Bland moved to adjourn and Dr. Foster provided a second. The motion was unanimously approved with none abstaining. The meeting was adjourned at 6:48 pm.

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