

# Board of Directors Meeting Minutes

**Meeting Date:** 12/2/2022

**Location:** Virtual (Zoom)

- A. **TLS Directors Present Virtually:** Lennel Hunter, Chardae Rigdon, Aaron Williams, Brooke Black, Gerren McHam
- B. **TLS Directors Absent:** Deanne Henderson, Janice Rogers Jones
- C. **TLS Staff/Guests Present:** Kimberly Townsend (TLS)

## CALL TO ORDER

Once a quorum was met a meeting of the Board of Directors of The Leadership School was duly called on Friday, December 2, 2022 at 1:33pm. Lennel Hunter called the meeting to order.

## OPENING ITEMS

- No public comment

## ACTION ITEMS

- A. The Executive Director presented proposed changes to the 2022-23 school year calendar: Changing Monday, December 19 and Tuesday, December 20 from full school days to professional development days for staff, and moving the Friday, March 10 professional development day to Friday, March 17.
  - a. ED shared that during the two days before Thanksgiving Break attendance was significantly lower. As a result of families having children at The Leadership School and in the Normandy Schools Collaborative, the ED sought to make our calendar align better for the winter break and the spring break. All other breaks are in alignment.
  - b. Additionally, changing the December dates to professional development will allow staff time to reflect on the data and progress from the fall and come back in January with better plans for increasing student performance.
- B. Several board members expressed opinions in favor of aligning with normandy and giving staff time to reflect and plan. Some were questions raised about the timeframe for communicating to parents. ED explained the various methods that would be used to share the change and the board members who are parents expressed support for the change.
- C. G. McHam made a motion to approve the revisions to the 2022-23 calendar as requested. C. Rigdon seconded the motion. Motion passed (5/5).

**EXECUTIVE DIRECTOR REPORT**

A. The Executive Director did not share any updates due to time.

**ADJOURNMENT**

There being no further business to be transacted, and upon motion duly made (G. McHam), seconded(C. Rigdon) and approved, the meeting was adjourned at 1:51pm.

**Prepared by:**

Kimberly Townsend

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NAME

Date