



Human Resources Report – June 2024

Dear LATCA School Board Members,

I hope this report finds you well. Below is an update on previous and recent Human Resources matters and ongoing projects:

1. Staffing Updates:

• Separations:

1. Chris Hooker – Involuntary: termination
2. Javionnah Miller – Involuntary: not renewing contract
3. Imani Givens – Involuntary: position not needed
4. Amriy Stewart – Involuntary: not renewing contract
5. Jesus Ramirez - Involuntary: not renewing contract
6. Consuela Copes – Voluntary
7. Martha Munday – Voluntary
8. Brandi White - Voluntary

2. District Office Calendar & Office Hours/Time Off Procedures 2024-2025:

- Bishop Tolbert will/has distribute(d) the DO calendar and procedures documents.

3. Frontline Update: I'm happy to report we now have and are utilizing an electronic application for employment. I've finished this portion of the Frontline implementation.

4. On-Going Projects:

- Interviews have been taking place and ongoing for various positions as candidates are available.
- I'm currently contacting possible candidates seeking employment and encouraging them to complete our online application.
- I am working with Ms. Brooks on integrating the online application to the "Career" page of our school website. Once that's done interested candidate can apply for our job vacancies right from the school website.
- Job postings will continue to be created as vacancies and needs arise.
- The migration of current employee files from paper to electronic format is still ongoing.

If you have any questions or need further information, feel free to reach out. Thank you for your continued support.

Sincerely,

Joi Slaughter



HR Director

Lee A. Tolbert Community Academy

jslaughter@tolbertacademy.org

(816)663-9677