



**DELASALLE EDUCATION CENTER**

**February 21, 2023 AGENDA**

**Time: 8:30 A.M**

**Location:** Delasalle Education Center, 3737 Troost Ave. Kansas City, MO

Call to Order

1. Determination of Quorum / Agenda Approval
2. Public Comment
3. Approve Minutes from Prior Meetings
4. Finance Committee report
  - a. Update on January financials
  - b. Projections for the remainder of the fiscal year
  - c. Update on fundraising (received YTD)
5. Governance Committee report
  - a. Update on Board Calendar
  - b. Update on Board recruitment and other governance issues
6. Academic Committee report
  - a. Update on Academics
7. Executive Director report
  - c. Questions and Answers
8. New Business/Old Business
  - d. Revocation Policy (Review)

**Next Meeting: March 21, 2023**

# **MINUTES OF BOARD MEETING**

## **Delasalle Education Center**

**January 17, 2023**

### **CALL TO ORDER**

The Board of Directors at Delasalle Education Center School convened for the regular board meeting on January 17th, 2022, at 8:30 A.M. Virtually Meeting, and Scott Ferber, called the meeting to order.

### **ROLL CALL**

The roll was called. Scott Ferber (YES) Lisa Krigsten (Yes) David Oliver (NO) Steve Gering (Yes) Teesha Miller (Yes) Bill Paterson (YES) Kenneth Garrett (YES)

Others Present, Sean Stalling Executive Director, Lisa Griffin Director of Operations and Dana Cutlter

### **QUOROM PRESENT**

Steve Gering determined a quorum was present.

### **PUBLIC COMMENT**

The next order of business was the public comment session as provided by Board Policy. There were none.

### **AGENDA**

The January 17, 2023 Board Meeting Agenda was reviewed. Steve moved to adopt the agenda. Scott seconded the motion. Kenneth yes, Steve yes, the agenda was approved by unanimous consent.

### **CONSENT AGENDA**

The Board reviewed the minutes of the December 20th, 2022 regular board meeting. Steve moved to approve the December 20th, 2022 minutes. Scott seconded the motion. The motion passed with unanimous consent.

### **FINANCIAL REPORT**

The Board reviewed the December, 2022, Financial Summary Report, prepared by Anne Nichols and presented by Steve Gering and Sean Stalling, a copy of which is attached hereto and includes the check registry.

Steve moved to approve the Financial Summary Report and the Check Registry as presented and the Budget report. Scott seconded the motion. Bill yes, Teesha yes, ayes, the motion passed with unanimous consent.

#### **PRESIDENT'S REPORT**

NO

#### **GOVERNANCE COMMITTEE REPORT**

NO

#### **EXECUTIVE DIRECTOR REPORT**

The Executive Director's Report is attached hereto.

#### **NEW/OLD BUSINESS**

The Board reviewed the DLS 2023, Cell Phone Policy, prepared by Sean Stalling and presented by Sean Stalling.

#### **CLOSED EXECUTIVE SESSION**

N/A

#### **ADJOURNMENT**

Steve moved and Scott Second All votes aye., Teesha yes, Bill yes and Kenneth yes. The meeting adjourned at 9:30A.M.

#### **FUTURE MEETINGS**

The next Board Meeting at 8:30 A.M. on February 21, 2023, location TBA

Minutes prepared by Lisa Griffin Director of Operations. Minutes approved by the DLS Board of Directors on February 21, 2023.

*Lisa Krigsten*

LISA KRIGSTEN, Board Secretary

DRAFT



# January 2023 Financials

PREPARED FEB'23 BY

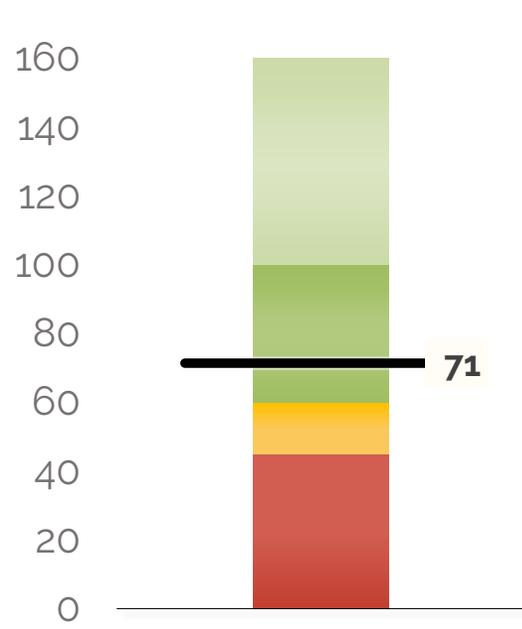


- **Executive Summary**
- **Key Performance Indicators**
- **State Revenue**
- **Forecast Overview**
- **Cash Forecast**
- **Forecast History**
- **Key Forecast Changes This Month**
- **Appendix**

- We are currently forecasting a net income of **-\$50k** which is **\$5k** less than the budgeted net income of **-\$45k**.
- Our cash balance is forecasted to end the year at **\$832k** which results in **71** days of cash.
- Net Income decreased **\$102k** compared to last month.
  - Revenue decreased **\$105k**: State revenue reduced based on ADA.
  - Expense forecast increased by **\$61k**, primary due to transportation and substitute expenses.

## Days of Cash

Cash balance at year-end divided by average daily expenses

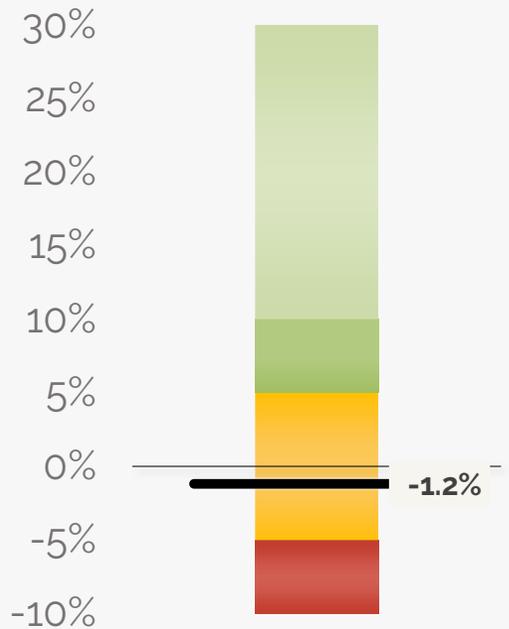


### 71 DAYS OF CASH AT YEAR'S END

The school will end the year with 71 days of cash. This is above the recommended 60 days

## Gross Margin

Revenue less expenses, divided by revenue

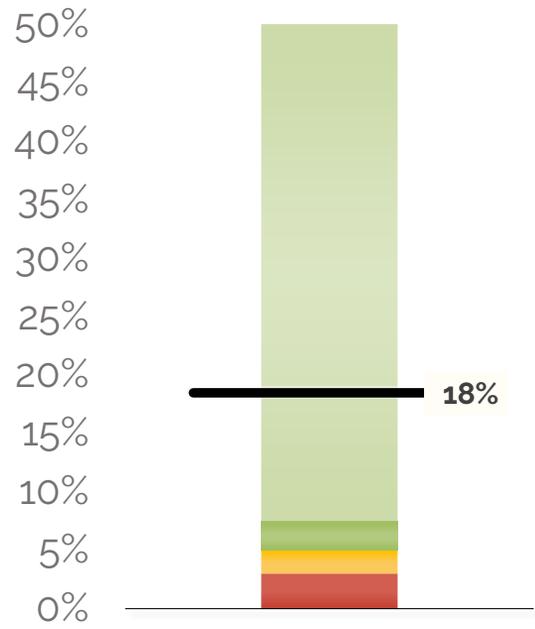


### -1.2% GROSS MARGIN

The forecasted net income is -\$50k, which is \$5k below the budget. It yields a -1.2% gross margin.

## Fund Balance %

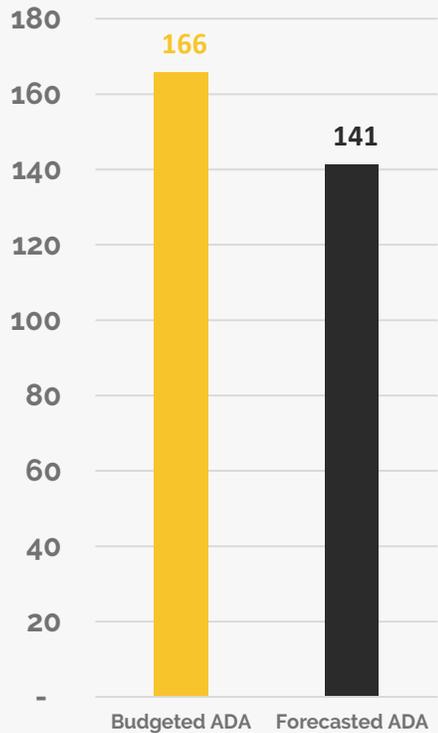
Forecasted Ending Fund Balance / Total Expenses



### 18.46% AT YEAR'S END

The school is projected to end the year with a fund balance of \$785,681. Last year's fund balance was \$835,692.

## Student ADA Expectations

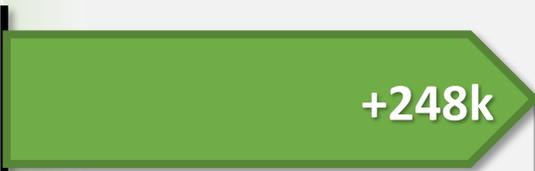


The school now forecasts 141 ADA for SY22-23. The budget target was 166.

## \$124K More Per-Pupil Funding Than Expected

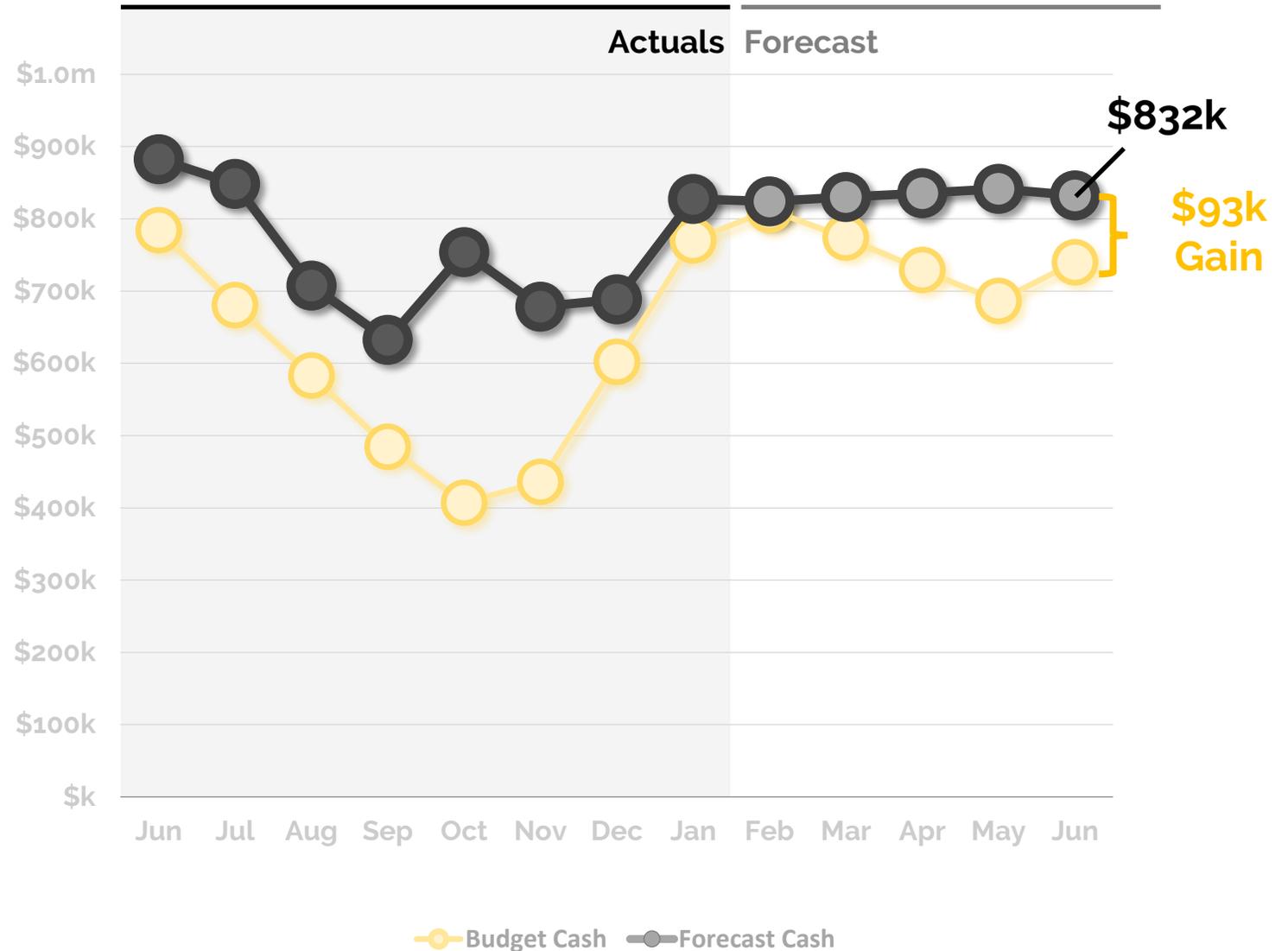
|                   | Current Forecast | SY22-23 Budget | Difference       | Financial Gain / (Loss) |
|-------------------|------------------|----------------|------------------|-------------------------|
| <b>Enrollment</b> | <b>188</b>       | <b>202</b>     | <b>-32</b>       |                         |
| <b>Attendance</b> | <b>76%</b>       | <b>78%</b>     | <b>2%</b>        |                         |
| Onsite            | 71%              |                |                  |                         |
| MO Options        | 80%              |                |                  |                         |
| Virtual           | 65%              |                |                  |                         |
| <b>Total ADA</b>  | <b>141</b>       | <b>166</b>     | <b>-25</b>       |                         |
| Regular Term K-12 | 140              | 165            | -25              |                         |
| Summer            | 1                | 1              | 0                |                         |
| FRL Count         | 137              | 161            | -24              |                         |
| <b>FRL Weight</b> | <b>23</b>        | <b>27</b>      | <b>-4</b>        |                         |
| IEP Count         | 21               | 0              | 21               |                         |
| <b>IEP Weight</b> | <b>2</b>         | <b>0</b>       | <b>2</b>         |                         |
| LEP Count         | 0                | 0              | 0                |                         |
| <b>LEP Weight</b> | <b>0</b>         | <b>0</b>       | <b>0</b>         |                         |
| WADA              | 166              | 193            | -27              |                         |
| Per WADA Payment  | 10,492           | 8,383          | 2109             |                         |
| <b>State Aid</b>  | <b>\$1.7M</b>    | <b>\$1.6M</b>  | <b>\$123,748</b> | <b>124k</b>             |

# Forecast Overview

|                   | Forecast      | Budget        | Variance       | Variance Graphic                                                                    | Comments                                                                                                                                                    |
|-------------------|---------------|---------------|----------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Revenue           | \$4.2m        | \$4m          | <b>\$248k</b>  |  | While State Funding Equity has increased funding for DLS this year, the WADA reduction this month decreased state funding by \$105k compared to last month. |
| Expenses          | \$4.3m        | \$4m          | <b>-\$254k</b> |  |                                                                                                                                                             |
| <b>Net Income</b> | <b>-\$50k</b> | <b>-\$45k</b> | <b>-\$5k</b>   |  |                                                                                                                                                             |

## 71 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$832k**, **\$93k** above budget.

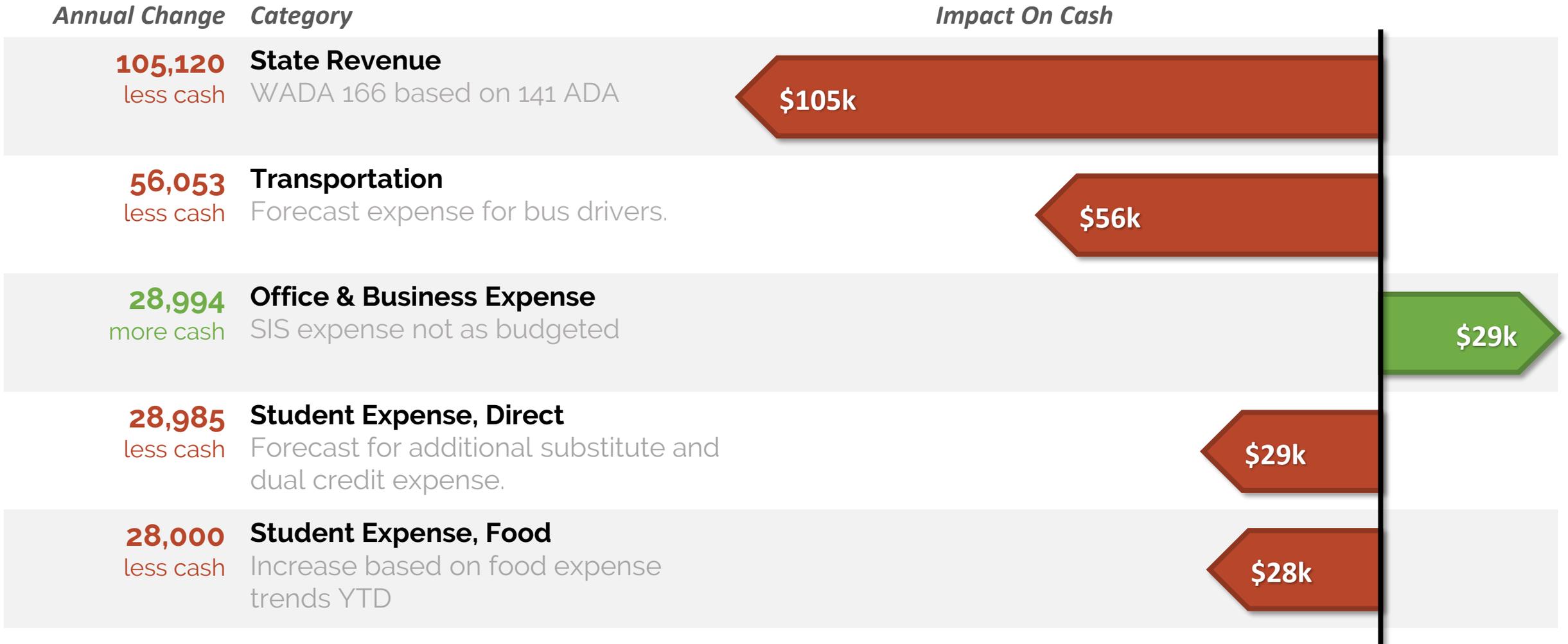


# Forecast History of June 30, 2023 Cash Balance

| Source                                                                                | Days of Cash at 6/30/23 | Change | Description of change                                                           |
|---------------------------------------------------------------------------------------|-------------------------|--------|---------------------------------------------------------------------------------|
| Budget                                                                                | 67                      |        | From SY22-23 Budget                                                             |
| Jul                                                                                   | 79                      | 11     |                                                                                 |
| Aug                                                                                   | 71                      | -8     | Payroll updates                                                                 |
| Sep                                                                                   | 73                      | 3      |                                                                                 |
| Oct                                                                                   | 94                      | 21     | Funding Equity                                                                  |
| Nov                                                                                   | 86                      | -9     | State Rev decrease with ADA adjustment and \$30k expense forecast increase.     |
| Dec                                                                                   | 85                      | 0      | Increase in Fed Food Revenue. Expense increase in student supply and website... |
|  Jan | 70                      | -15    | <b>Decrease in WADA</b>                                                         |
| Feb                                                                                   |                         |        |                                                                                 |
| Mar                                                                                   |                         |        |                                                                                 |
| Apr                                                                                   |                         |        |                                                                                 |
| May                                                                                   |                         |        |                                                                                 |
| Jun                                                                                   |                         |        |                                                                                 |

# Key Forecast Changes This Month

The January forecast **decreased** the year-end cash expectation by \$163k. *Key changes:*





# QUESTIONS?

Please contact your EdOps Finance Team:

Anne Nichols

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|                              | Year-To-Date     |                  |                  | Annual Forecast  |                  |                    | Remaining        |
|------------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|
|                              | Actual           | Budget           | Variance         | Forecast         | Budget           | Variance           |                  |
| <b>Revenue</b>               |                  |                  |                  |                  |                  |                    |                  |
| Local Revenue                | 129,495          | 115,824          | 13,671           | 211,314          | 203,200          | 8,114              | 81,818           |
| State Revenue                | 1,231,833        | 836,365          | 395,468          | 1,905,739        | 1,598,446        | 307,293            | 673,906          |
| Federal Revenue              | 525,897          | 626,553          | (100,656)        | 1,171,748        | 1,142,552        | 29,196             | 645,851          |
| Private Grants and Donations | 671,831          | 720,000          | (48,169)         | 900,000          | 900,000          | (0)                | 228,168          |
| Earned Fees                  | 16,838           | 56,491           | (39,653)         | 16,838           | 112,981          | (96,143)           | -                |
| <b>Total Revenue</b>         | <b>2,575,895</b> | <b>2,355,233</b> | <b>220,662</b>   | <b>4,205,638</b> | <b>3,957,178</b> | <b>248,460</b> ①   | <b>1,629,743</b> |
| <b>Expenses</b>              |                  |                  |                  |                  |                  |                    |                  |
| Salaries                     | 1,120,846        | 1,083,610        | (37,236)         | 1,861,558        | 1,857,617        | (3,941)            | 740,712          |
| Benefits and Taxes           | 333,572          | 326,724          | (6,848)          | 566,003          | 560,098          | (5,905)            | 232,431          |
| Staff-Related Costs          | 37,880           | 13,533           | (24,347)         | 50,080           | 22,950           | (27,130)           | 12,200           |
| Rent                         | -                | -                | -                | -                | -                | -                  | -                |
| Occupancy Service            | 268,367          | 292,342          | 23,974           | 500,200          | 501,157          | 957                | 231,833          |
| Student Expense, Direct      | 380,196          | 245,241          | (134,954)        | 516,084          | 414,030          | (102,054)          | 135,888          |
| Student Expense, Food        | 33,333           | 21,292           | (12,041)         | 63,500           | 35,500           | (28,000)           | 30,167           |
| Office & Business Expense    | 274,471          | 259,811          | (14,660)         | 447,715          | 426,452          | (21,263)           | 173,244          |
| Transportation               | 160,450          | 126,733          | (33,717)         | 250,510          | 184,000          | (66,510)           | 90,060           |
| Total Ordinary Expenses      | 2,609,115        | 2,369,286        | (239,830)        | 4,255,649        | 4,001,804        | (253,846)          | 1,646,534        |
| <b>Total Expenses</b>        | <b>2,609,115</b> | <b>2,369,286</b> | <b>(239,830)</b> | <b>4,255,649</b> | <b>4,001,804</b> | <b>(253,846)</b> ② | <b>1,646,534</b> |
| <b>Net Income</b>            | <b>(33,220)</b>  | <b>(14,053)</b>  | <b>(19,167)</b>  | <b>(50,011)</b>  | <b>(44,625)</b>  | <b>(5,386)</b> ③   | <b>(16,791)</b>  |
| Cash Flow Adjustments        | (21,543)         | -                | (21,543)         | 0                | -                | 0                  | 21,543           |
| <b>Change in Cash</b>        | <b>(54,763)</b>  | <b>(14,053)</b>  | <b>(40,710)</b>  | <b>(50,011)</b>  | <b>(44,625)</b>  | <b>(5,386)</b>     | <b>4,752</b>     |

① **REVENUE: \$248K AHEAD**  
\$780k forecast in Federal ESSER

② **EXPENSES: \$254K BEHIND**

③ **NET INCOME: \$5K behind**

# Monthly Financials

| Income Statement             | Actual         |                 |                |                |                |                |                | Forecast       |                |                |                |                | TOTAL            |
|------------------------------|----------------|-----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
|                              | Jul            | Aug             | Sep            | Oct            | Nov            | Dec            | Jan            | Feb            | Mar            | Apr            | May            | Jun            |                  |
| <b>Revenue</b>               |                |                 |                |                |                |                |                |                |                |                |                |                |                  |
| Local Revenue                | 21,435         | 19,463          | 17,099         | 17,988         | 17,009         | 17,417         | 19,084         | 16,364         | 16,364         | 16,364         | 16,364         | 16,364         | 211,314          |
| State Revenue                | 164,988        | 168,730         | 131,883        | 269,187        | 139,793        | 127,974        | 229,279        | 134,781        | 134,781        | 134,781        | 134,781        | 134,781        | 1,905,739        |
| Federal Revenue              | 1,104          | 12,096          | 6,343          | 280,780        | 20,139         | 153,192        | 52,243         | 129,170        | 129,170        | 129,170        | 129,170        | 129,170        | 1,171,748        |
| Private Grants and Donations | 47,049         | 64,761          | 169,871        | 10,224         | 137,338        | 78,753         | 163,837        | 45,634         | 45,634         | 45,634         | 45,634         | 45,634         | 900,000          |
| Earned Fees                  | 16,049         | 118             | 25             | 27             | 26             | 563            | 30             | 0              | 0              | 0              | 0              | 0              | 16,838           |
| <b>Total Revenue</b>         | <b>250,625</b> | <b>265,167</b>  | <b>325,221</b> | <b>578,206</b> | <b>314,304</b> | <b>377,899</b> | <b>464,473</b> | <b>325,949</b> | <b>325,949</b> | <b>325,949</b> | <b>325,949</b> | <b>325,949</b> | <b>4,205,638</b> |
| <b>Expenses</b>              |                |                 |                |                |                |                |                |                |                |                |                |                |                  |
| Salaries                     | 144,542        | 147,120         | 167,062        | 163,237        | 166,326        | 176,226        | 156,334        | 152,336        | 143,433        | 144,099        | 143,433        | 157,411        | 1,861,558        |
| Benefits and Taxes           | 47,147         | 48,211          | 46,591         | 49,318         | 48,451         | 48,259         | 45,596         | 46,691         | 46,155         | 46,206         | 46,155         | 47,224         | 566,003          |
| Staff-Related Costs          | 17,630         | 9,908           | 2,509          | 3,250          | 71             | 262            | 4,250          | 2,440          | 2,440          | 2,440          | 2,440          | 2,440          | 50,080           |
| Occupancy Service            | 15,411         | 60,186          | 42,972         | 33,461         | 36,699         | 39,784         | 39,854         | 46,367         | 46,367         | 46,367         | 46,367         | 46,367         | 500,200          |
| Student Expense, Direct      | 14,776         | 32,895          | 90,542         | 98,881         | 73,950         | 32,988         | 36,165         | 27,178         | 27,178         | 27,178         | 27,178         | 27,178         | 516,084          |
| Student Expense, Food        | 0              | 739             | 2,604          | 9,286          | 8,873          | 6,990          | 4,842          | 6,033          | 6,033          | 6,033          | 6,033          | 6,033          | 63,500           |
| Office & Business Expense    | 32,145         | 84,342          | 24,533         | 30,800         | 34,100         | 43,303         | 25,249         | 34,649         | 34,649         | 34,649         | 34,649         | 34,649         | 447,715          |
| Transportation               | 2,864          | 11,019          | 20,806         | 69,814         | 25,504         | 18,277         | 12,167         | 18,012         | 18,012         | 18,012         | 18,012         | 18,012         | 250,510          |
| Total Ordinary Expenses      | 274,513        | 394,420         | 397,617        | 458,046        | 393,974        | 366,088        | 324,457        | 333,705        | 324,266        | 324,984        | 324,266        | 339,314        | 4,255,649        |
| <b>Total Expenses</b>        | <b>274,513</b> | <b>394,420</b>  | <b>397,617</b> | <b>458,046</b> | <b>393,974</b> | <b>366,088</b> | <b>324,457</b> | <b>333,705</b> | <b>324,266</b> | <b>324,984</b> | <b>324,266</b> | <b>339,314</b> | <b>4,255,649</b> |
| <b>Net Income</b>            | <b>-23,889</b> | <b>-129,253</b> | <b>-72,396</b> | <b>120,160</b> | <b>-79,670</b> | <b>11,811</b>  | <b>140,016</b> | <b>-7,756</b>  | <b>1,683</b>   | <b>965</b>     | <b>1,683</b>   | <b>-13,365</b> | <b>-50,011</b>   |
| Cash Flow Adjustments        | -9,972         | -11,482         | -2,726         | 1,116          | 4,176          | -1,664         | -992           | 4,309          | 4,309          | 4,309          | 4,309          | 4,309          | 0                |
| <b>Change in Cash</b>        | <b>-33,861</b> | <b>-140,734</b> | <b>-75,122</b> | <b>121,276</b> | <b>-75,493</b> | <b>10,146</b>  | <b>139,025</b> | <b>-3,447</b>  | <b>5,991</b>   | <b>5,274</b>   | <b>5,991</b>   | <b>-9,057</b>  | <b>-50,011</b>   |

|                               | <i>Previous Year End</i> | <i>Current</i>   | <i>Year End</i>  |
|-------------------------------|--------------------------|------------------|------------------|
|                               | <i>6/30/2022</i>         | <i>1/31/2023</i> | <i>6/30/2023</i> |
| <b>Assets</b>                 |                          |                  |                  |
| Current Assets                |                          |                  |                  |
| Cash                          | 882,332                  | 827,569          | 832,321          |
| Intercompany Transfers        | -446,506                 | -446,506         | -446,506         |
| Other Current Assets          | 11,571                   | 11,571           | 11,571           |
| Total Current Assets          | 447,397                  | 392,634          | 397,386          |
| <b>Noncurrent Assets</b>      |                          |                  |                  |
| Facilities, Net               | 497,422                  | 497,422          | 497,422          |
| Operating Fixed Assets, Net   | 96,348                   | 96,348           | 96,348           |
| Total Noncurrent Assets       | 593,770                  | 593,770          | 593,770          |
| <b>Total Assets</b>           | <b>1,041,167</b>         | <b>986,403</b>   | <b>991,155</b>   |
| <b>Liabilities and Equity</b> |                          |                  |                  |
| <b>Liabilities</b>            |                          |                  |                  |
| Current Liabilities           |                          |                  |                  |
| Other Current Liabilities     | 190,800                  | 185,432          | 190,800          |
| Accounts Payable              | 14,675                   | -1,500           | 14,675           |
| Total Current Liabilities     | 205,475                  | 183,932          | 205,475          |
| Total Long-Term Liabilities   | 0                        | 0                |                  |
| <b>Total Liabilities</b>      | <b>205,475</b>           | <b>183,932</b>   |                  |
| <b>Equity</b>                 |                          |                  |                  |
| Unrestricted Net Assets       | 835,692                  | 835,692          | 835,692          |
| Net Income                    | 0                        | -33,220          | -50,011          |
| <b>Total Equity</b>           | <b>835,692</b>           | <b>802,472</b>   | <b>785,681</b>   |

| Payee Type: Vendor                  |            | Check Type: Automatic Payment |             |           | Checking Account ID: 1 |                                       |                      |           |
|-------------------------------------|------------|-------------------------------|-------------|-----------|------------------------|---------------------------------------|----------------------|-----------|
| Check Number                        | Check Date | Cleared                       | Void        | Void Date | Entity ID              | Entity Name                           | Check Amount         |           |
| 3257                                | 01/11/2023 | X                             |             |           | KCMO                   | KC WATER SERVICES DEPARTMENT          | 438.84               |           |
| 3258                                | 01/04/2023 | X                             |             |           | BCBS                   | BLUE CROSS BLUE SHIELD OF KANSAS CITY | 22,531.78            |           |
| 3259                                | 01/24/2023 | X                             |             |           | WASTE                  | WASTE MANAGEMENT                      | 2,286.86             |           |
| 3260                                | 01/03/2023 | X                             |             |           | PRINCIPAL              | PRINCIPAL INSURANCE                   | 484.05               |           |
| 3261                                | 01/06/2023 | X                             |             |           | GUIDEONE               | GUIDE ONE                             | 0.00                 |           |
| 3262                                | 01/25/2023 | X                             |             |           | EVERGY                 | EVERGY                                | 6,888.88             |           |
| 3263                                | 01/27/2023 | X                             |             |           | HENRDOR                | DORETHA HENRY                         | 3,000.00             |           |
| 3264                                | 01/25/2023 | X                             |             |           | TOSHIBAFIN             | TOSHIBA FINANCIAL SERVICES            | 2,678.75             |           |
| 3265                                | 01/30/2023 | X                             |             |           | TIMEWARNER             | TIME WARNER CABLE                     | 604.96               |           |
| 3266                                | 01/30/2023 | X                             |             |           | LOVEBRY                | BRYAN LOVE                            | 1,500.00             |           |
| 3267                                | 01/03/2023 | X                             |             |           | WOODRIVER              | WOODRIVER ENERGY LLC                  | 535.42               |           |
| 3276                                | 01/30/2023 | X                             |             |           | AVINLAN                | Lanada Avinger                        | 4,250.00             |           |
| 3289                                | 01/25/2023 | X                             |             |           | UMB                    | UMB                                   | 7,284.57             |           |
| Checking Account ID: 1              |            |                               |             |           | Void Total:            | 0.00                                  | Total without Voids: | 52,484.11 |
| Check Type Total: Automatic Payment |            |                               | Void Total: |           | 0.00                   | Total without Voids:                  | 52,484.11            |           |

| Payee Type: Vendor |            | Check Type: Check |      |           | Checking Account ID: 1 |                                            |              |
|--------------------|------------|-------------------|------|-----------|------------------------|--------------------------------------------|--------------|
| Check Number       | Check Date | Cleared           | Void | Void Date | Entity ID              | Entity Name                                | Check Amount |
| 79652225           | 01/11/2023 | X                 |      |           | PROGRESSIV             | PROGRESSIVE                                | 2,250.00     |
| 79657908           | 01/12/2023 | X                 |      |           | MSHSAA                 | MSHSAA                                     | 1,000.00     |
| 79658072           | 01/12/2023 | X                 |      |           | RCLAWN                 | R C LAWN & TREE                            | 700.00       |
| 79658073           | 01/12/2023 | X                 |      |           | WATTSUP                | WATTS UP                                   | 758.70       |
| 79658204           | 01/12/2023 | X                 |      |           | AMAZON                 | AMAZON                                     | 91.95        |
| 79658205           | 01/12/2023 | X                 |      |           | PAYPOOL                | Paypool LLC                                | 269.75       |
| 79658206           | 01/12/2023 | X                 |      |           | INDUSPECIF             | Industry Specific Solutions                | 1,505.00     |
| 79658207           | 01/12/2023 | X                 |      |           | FRONTLNPR              | FRONTLINE PROTECTION SERVICES LLC          | 4,250.00     |
| 79658208           | 01/12/2023 | X                 |      |           | KANSASPS               | KANSAS CITY PUBLIC SCHOOLS                 | 4,842.35     |
| 79675427           | 01/13/2023 | X                 |      |           | BREEMAR                | MARGARET BREECE                            | 562.50       |
| 79714428           | 01/17/2023 | X                 |      |           | PATMIK                 | MIKALIA HERRON PATTERSON                   | 1,250.00     |
| 79714429           | 01/17/2023 | X                 |      |           | BORISJUDIT             | JUDITH BORIS                               | 2,153.25     |
| 79808524           | 01/20/2023 | X                 |      |           | TMOBILE                | T-MOBILE                                   | 658.00       |
| 79808525           | 01/20/2023 | X                 |      |           | TOSHIBAL               | TOSHIBA BUSINESS SOLUTIONS, USA            | 2,056.00     |
| 79808526           | 01/20/2023 | X                 |      |           | STAPLES                | STAPLES ADVANTAGE                          | 452.11       |
| 79812216           | 01/20/2023 | X                 |      |           | ADT                    | ADT COMMERCIAL                             | 150.00       |
| 79812217           | 01/20/2023 | X                 |      |           | ARTSTECH               | ArtsTech                                   | 1,100.00     |
| 79812218           | 01/20/2023 | X                 |      |           | INNOVATIV              | INNOVATIVE OPTIONS                         | 424.00       |
| 79812594           | 01/20/2023 | X                 |      |           | K12                    | K12 ITC, INC.                              | 4,173.60     |
| 79812595           | 01/20/2023 | X                 |      |           | TOTALCONCE             | TOTAL CONCEPT PEST CONTROL INC             | 200.00       |
| 79812887           | 01/20/2023 | X                 |      |           | PRYOBR                 | BRIANNA PRYOR                              | 150.00       |
| 79812888           | 01/20/2023 | X                 |      |           | EVERGY                 | EVERGY                                     | 366.66       |
| 79812889           | 01/20/2023 | X                 |      |           | INDUSPECIF             | Industry Specific Solutions                | 2,320.00     |
| 79812890           | 01/20/2023 | X                 |      |           | FRONTLNPR              | FRONTLINE PROTECTION SERVICES LLC          | 2,550.00     |
| 79812891           | 01/20/2023 | X                 |      |           | JAMES                  | JAMES W. TIPPIN & ASSOCIATES               | 3,000.00     |
| 79812892           | 01/20/2023 | X                 |      |           | EDOPS                  | EDOPS                                      | 8,415.00     |
| 79847283           | 01/26/2023 | X                 |      |           | HIGENES                | Hi-Genes Janitorial Service, Inc           | 8,878.03     |
| 79847849           | 01/26/2023 | X                 |      |           | AMAZON                 | AMAZON                                     | 25.00        |
| 79847850           | 01/26/2023 | X                 |      |           | BREEMAR                | MARGARET BREECE                            | 700.00       |
| 79847851           | 01/26/2023 | X                 |      |           | PATMIK                 | MIKALIA HERRON PATTERSON                   | 800.00       |
| 79847852           | 01/26/2023 | X                 |      |           | BORISJUDIT             | JUDITH BORIS                               | 1,282.50     |
| 79847853           | 01/26/2023 | X                 |      |           | INDUSPECIF             | Industry Specific Solutions                | 4,060.00     |
| 79887216           | 01/30/2023 | X                 |      |           | PROLEARNIN             | PROGRESSIVE LEARNING                       | 2,250.00     |
| 79889292           | 01/30/2023 | X                 |      |           | HIGENES                | Hi-Genes Janitorial Service, Inc           | 1,195.00     |
| 79889293           | 01/30/2023 | X                 |      |           | MCGRAW1                | MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC | 14.25        |
| 79889294           | 01/30/2023 | X                 |      |           | NORTHEAST              | NORTHEAST NEWS                             | 540.00       |
| 79889295           | 01/30/2023 | X                 |      |           | GREATAMERI             | GREAT AMERICA FINANCIAL SVCS CORP          | 195.77       |
| 79889651           | 01/30/2023 | X                 |      |           | BREEMAR                | MARGARET BREECE                            | 775.00       |
| 79889652           | 01/30/2023 | X                 |      |           | PATMIK                 | MIKALIA HERRON PATTERSON                   | 850.00       |
| 79889653           | 01/30/2023 | X                 |      |           | ELLICOR                | CORNELL ELLIS                              | 1,050.00     |

**Check Register by Type**

| <b>Payee Type: Vendor</b> |                   | <b>Check Type: Check</b> |             |                  | <b>Checking Account ID: 1</b> |                                   |                                 |
|---------------------------|-------------------|--------------------------|-------------|------------------|-------------------------------|-----------------------------------|---------------------------------|
| <u>Check Number</u>       | <u>Check Date</u> | <u>Cleared</u>           | <u>Void</u> | <u>Void Date</u> | <u>Entity ID</u>              | <u>Entity Name</u>                | <u>Check Amount</u>             |
| 79889654                  | 01/30/2023        | X                        |             |                  | PEPTALK                       | PepTalk Speech Therapy            | 1,200.00                        |
| 79889655                  | 01/30/2023        | X                        |             |                  | BORISJUDIT                    | JUDITH BORIS                      | 1,323.00                        |
| 79889656                  | 01/30/2023        | X                        |             |                  | INDUSPECIF                    | Industry Specific Solutions       | 3,480.00                        |
| 79889657                  | 01/30/2023        | X                        |             |                  | FRONTLNPR                     | FRONTLINE PROTECTION SERVICES LLC | 7,000.00                        |
| 79889658                  | 01/30/2023        | X                        |             |                  | TPTEDU                        | TPT EDUCATION LEADERS             | 11,250.00                       |
| Checking Account ID: 1    |                   |                          |             |                  | Void Total:                   | 0.00                              | Total without Voids: 92,517.42  |
| Check Type Total: Check   |                   |                          |             |                  | Void Total:                   | 0.00                              | Total without Voids: 92,517.42  |
| Payee Type Total: Vendor  |                   |                          |             |                  | Void Total:                   | 0.00                              | Total without Voids: 145,001.53 |
| Grand Total:              |                   |                          |             |                  | Void Total:                   | 0.00                              | Total without Voids: 145,001.53 |

Revocation of Charter Policy  
Adopted March 3, 2017

1. Commission staff may recommend revocation of a charter for the following reasons:
  - One or more material violations of any of the charter agreement.
  - Failure to meet requirements for student performance as outlined in performance contract or failure to meet any performance standard set forth in the written charter.
  - Failure to meet generally accepted standards of fiscal management or audit requirements.
  - Violation of any provision of law from which the charter school has not been exempted, including federal laws and regulations governing children with disabilities.
  - Conviction of fraud.
  
2. Whenever the Commission staff has reason to believe that a charter contract should be revoked, the Commission staff shall notify the charter contract holder in writing of the prospect of revocation. The notification shall be served by registered or certified mail with return receipt requested and shall include the following:
  - The reason why revocation is contemplated
  - The date by which the charter contract holder shall respond, which shall be not less than thirty (30) days from the date of the notification
  - A statement that the charter contract holder may, in its response, request an administrative hearing or waive their right to a hearing
  
3. If the charter contract holder waives their rights to a hearing, the charter school holder also waives any and all rights to appeal to the State Board of Education as outlined in RSMo 160.405.8 (4). The Commission's vote on the recommendation to revoke is final.
  
4. If the charter contract holder pursues an administrative hearing pursuant to Missouri State Statute 160.405.8.(4) the Missouri Charter Public School Commission procedures to conduct administrative hearing are as follows:
  - a. The chair of the Commission will set a date for an administrative hearing. The date, time and place of the hearing will take place no less than 15 days from the date of written notification.
  - b. The hearing will be posted and held according to Missouri's Open Meeting Laws.
  - c. The staff of the Commission will provide evidence, based on one or more reasons outlined in section 1. of this policy.
  - d. The charter school may be represented by legal counsel, present evidence, and call witnesses, however, the Commission may exclude irrelevant or unduly repetitious evidence.
  - e. The hearing shall be recorded.

5. The Commission will make a final decision in closed session, within thirty (30) days of the hearing. The Commission will notify the charter contract holder in writing, served by registered or certified mail with return receipt requested, of its final decision. Notification of the decision shall be simultaneously transmitted to the State Board of Education. If after the administrative hearing the decision made by the Commission is to revoke, the charter school holder may appeal the Commission's decision to the State Board of Education.
6. A majority of Commissioner's present is required for revocation.