

Board Meeting Minutes
KC International Academy
August 22, 2023 at 2:00pm zoom

Call to Order

The KC International Academy Board meeting was called to order by Jauqua Preston Wilkins at 2:07pm with a quorum.

Those Governing Board Members present: Jauqua Preston Wilkins, Sycil Proffitt, Tanesha Thompson, Scott Swaggart, and Joycelyn Strickland-Egans

Those Governing Board members absent: Ramsey Atieh

Other attendees: Dr. Stacy King, Bane Ballou, Dr. Jake Boswell, Jamie Jansen, Hannah VanAusdal, Jennifer Wilson, Kate McDowell, and Anne Nichols with EdOps.

Approval of Agenda

Motion by Sycil Proffitt to approve the agenda as presented. Joycelyn Strickland-Egans to seconded. Motion carried unanimously.

Approval of Minutes

The July 25, 2023, regular meeting minutes were approved as written.

Unfinished Business

- Brokerage Account. Dr. Stacy King recommended opening and moving \$6 million in a brokerage account to allow for the opportunity to earn interest on money in the account.

Motion by Sycil Proffitt to open and move \$6 million into a brokerage account. Joycelyn Strickland-Egans seconded the motion. Jauqua Preston Wilkins asked if there was any discussion. Scott Swaggart advised to keep 6-12 months reserves in the account.

Sycil Proffitt withdrew his motion. Joycelyn Strickland-Egans withdrew her second.

Dr. Stacy King revised the recommendation to opening and moving \$5 million moved into the account.

Motion by Sycil Proffitt to open and move \$5 million into a brokerage account. Tanesha Thompson seconded. Motion carried 4 yay, 0 nay, with Scott Swaggart abstaining.

- AC Unit replacement. Dr. Stacy King recommended United Heating, Cooling and Plumbing replace the aging unit.

Motion by Joycelyn Strickland-Egans to approve the use of United Heating, Cooling, and Plumbing to replace the AC unit as presented. Sycil Proffitt to second . Motion carried unanimously.

- Parking Lot update: pursue bids for seal coat in Spring of 2024

Open Forum/New Business

None

Finance Report

- Anne Nichols presented the July 2023 monthly check register/ financial reports.

Motion by Joycelyn Strickland-Egars to approve the July 2023 check register. Sycil Proffitt to seconded. Motion carried unanimously.

Superintendent's Report

- Dr. Stacy King reported about convocation day August 16, 2023.
- Curriculum & Instructions: Kate Mc Dowell (written)
- Student Service Report: Jennifer Wilson (verbal)
- Special Services Report: Dr. Jake Boswell (verbal)

- SPED Local Compliance Plan: Dr. Jake Boswell

Motion by Sycil Proffitt to approve the SPED Local Compliance Plan as presented. Joycelyn Strickland-Egars to seconded. Motion carried unanimously.

- 21st Century Therapy Agreement: Dr. Jake Boswell

Motion by Joycelyn Strickland-Egars to approve 21st Century Therapy Agreement as presented. Tanisha Thompson to second. Motion carried unanimously

- Intellectual Testing Service Agreement: Dr. Jake Boswell

Motion by Joycelyn Strickland-Egars to approve Intellectual Testing Service Agreement as presented. Scott Swaggart to second. Motion carried unanimously

- Children's Center for the Visually Impaired Service Agreement: Dr. Jake Boswell

Motion by Sycil Proffitt to approve the Children's Center for the Visually Impaired Service Agreement presented. Tanisha Thompson to seconded. Motion carried unanimously.

- Principals' Report: Hannah VanAusdal and Jamie Jansen (not in attendance)
- School Start/End Time Update: Dr. Stacy King. Bus driver shortage, tiered times MS/ES, and routing changes.

- Personnel Appointments/ Resignations: Dr. Stacy King

Motion by Joycelyn Strickland Egars to approve the Personnel Appointments and Resignations as presented. Sycil Proffitt to seconded. Motion carried unanimously.

- Extra Duty Stipend List: Dr. Stacy King

Motion by Sycil Proffitt to approve the Extra Duty Stipend List as presented. Scott Swaggart to seconded. Motion carried unanimously.

- Alternative Parking Pass Stipend 1st quarter: Dr. Stacy King

Motion by Joycelyn Strickland-Egars to approve Alternative Parking Pass Stipend 1st quarter as presented. Sycil Proffitt to seconded. Motion carried unanimously.

- Employee Handbook: Dr. Stacy King

Motion by Sycil Proffitt to approve the Employee Handbook as presented. Joycelyn Strickland-Egars to seconded. Motion carried unanimously.

- Student/ Parent Handbook: Dr. Stacy King

Motion by Sycil Proffitt to approve the Student/Parent Handbook as presented. Joycelyn Strickland-Egars to seconded. Motion carried unanimously.

- Morgan Hunter Rate Proposal: Dr. Stacy King recommended increasing the daily rate for substitute teachers to from \$120 to \$140 and long-term substitute teacher rate (assignment of more than 10 days) from \$140 to \$160.

Motion by Sycil Proffitt to approve the CMorgan Hunter Rate Proposal as presented. Tanesha Thompson to seconded. Motion carried unanimously.

- Board of Directors Meeting Dates/Times: Dr. Stacy King recommended meetings to be held on the fourth Tuesday of each month starting at 2:00 pm, virtually. In-person meetings will be held quarterly starting at 4:00 pm at KC International Academy.

Motion by Joycelyn Strickland-Egars to approve Board of Directors Meeting Dates/Times as presented. Sycil Proffitt to seconded. Motion carried unanimously.

President's Report

- Board Evaluation Tool and Superintendent Evaluation Tool tabled because Board President A. Ramsey was absent.
- 2023 MCPSA Leadership Conference-November 8-9, 2023. Email Dr. King or Michelle Winter if interested in attending.

Executive Session for Legal, Personnel, and Real Estate Matters.

Adjournment

Motion by Sycil Proffitt to adjourn at 3:47pm. Joycelyn Strickland-Egars to seconded. Motion carried unanimously.

Next regular meeting will be on Tuesday, September 26, at 4:00 pm.

Ramsey Atieh, Board President

Jauqua Preston Wilkins, Board Secretary

Michelle Haynes-Winter

Michelle Haynes-Winter, Records Custodian